

MARSTON SICCA PARISH COUNCIL

Serving the communities of Long Marston, Meon Vale & Shackleton

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NOTICE OF ORDINARY PARISH COUNCIL MEETING

All members of the Marston Sicca Parish Council are summoned to attend an Ordinary Parish Council meeting at Long Marston Village Hall on **Monday 19th October 2026 at 7:30pm** to conduct the following business.

The meeting is open to members of the public who are welcome to address the council during the public open session. Questions or comments should be relevant to the points on the agenda, or to put comments forward for future consideration. Please be aware that, although members of the public can raise any question, the council will only be able to respond to issues relating to the business to be transacted at the meeting. A question that does not relate to items on the agenda shall not require a response at the meeting nor start a debate on the question. The Open Session will be limited to 15 minutes, with 3 minutes allocated per person. If more than one member of the public wishes to speak on the same topic, they should nominate one person to speak on their behalf. This will avoid duplication and make the best use of the public participation period.

Meeting Agenda

1.To receive any apologies for absence.

2.Declarations of Interest:

2.1 Councillors are reminded to declare any Disclosable Pecuniary and non- Pecuniary interests in agenda items and the nature of those interests in accordance with the new 2026 updated version. In keeping with the council's Code of Conduct, members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted.

2.2 To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest. Such request, in writing, must be given to the Clerk at least 24 hours before the meeting.

3. Public Open Session (maximum 15 minutes)

Public open session provides an opportunity for questions to be put to the Council. Once the public open session has closed and the meeting has started, discussions will be between the Council and Officers. It would be at the discretion of the Chair to allow members of the public to comment once the open session has closed. Parish council members do not have to respond to questions from the public about topics that are not listed on the agenda. Any points raised may be considered and included on the next agenda.

4. Minutes of the previous meetings

To receive and approve the minutes of Ordinary Parish Council meeting held on 21st September 2026

5 District & County Councillor Reports

Marston Sicca Parish Council invite both our District and County Councillors to attend our meetings and share information relevant to the parish or wider items of interest.

6. Planning Matters (this report has been circulated in advance of the meeting)

6.1 Pending Decision:

26/00163/FUL Parcel A for 37 dwellings north of Tudor Grange and

26/00164/FUL Parcel B for twenty dwellings south of Tudor Grange

6.2 26/00716/FUL, Porterbrooke, Station Road – Installation and operation of ground-mounted solar voltaic installation and associated work, including new electricity substation and switch room

Decision: Approved with conditions.

6.3 26/01906/PIP, Forest Farm Long Marston – Erection of a single bungalow.

Decision: Permission in Principle granted.

6.4 26/01252/PIP, Barley Fields, Appeal Ref. 6014978 – Permission in Principle sought to erect up to 9 dwellings.

Members to receive status.

6.5 Members to receive and consider correspondence with SDC and developers regarding Shackleton Village and a suggested meeting with Shackleton Residents Association.

7. Clerks Verbal Report on going matters and asks concluded

7.1. Energy use (gas and electricity) has switched to Octopus. Bryt are considering final cost/settlement figure or PC consideration

7.2 Members to receive and consider revised lease agreement for Meon Village Hall

7.3 Clerk to advise funding strategy

7.4 Members to receive status on use of Meon Vale VH meeting room for therapy sessions.

7.5 Matters concluded:

(i) switch of Parish Council website. To conclude on content and processes.

(ii)Plumber has been chased to finalise work to allotment taps.

(iii)two additional decorators have been asked to quote for MV hall remedial work.

(iv)Non-Domestic rates schedule for Meon Vale VH has been confirmed.

(v)Meeting has been requested with Londis and Leisure centre regarding costs for central amenities. Further email will be sent to Miller Homes finance.

8. Parish Council Assets

8.1 Meon Vale allotments – members to receive and consider the following:

(i) The entrance gate to the site needs repairing

(ii) Plot holders are requesting assistance to trip the tops of hedges surrounding the site. The general hedge maintenance is manageable, but assistance is required to manage the height.

(iii) The tap at the top end of the site is still not work, the clerk has chased the plumber to return and finish the job.

(iv) Members to consider the installation of stop tap within the allotment gates.

(v) General status review on plot holders.

9. Policies and Governance

To receive and adopt Internal Control Policy

-3-/October 2026

10. Finance

10.1 to receive bank reconciliation and bank statement and to review items of payment requiring approval:

PC Payments made/approved

Date	Payee	Payment Method	£	Details
05/10/2026	Octopus	DC	373.82	Security deposit
10/10/2026	BT Group	DD	46.74	Broad band
14/10/2026	HP Instant Ink	DC	28.99	Printer Ink

PC Online payments for approval

Date	Payee	Payment Method	£	Details
20/10/2026	Uberdoodle	BP	85.00	Website support
20/10/2026	Parish Cleaner	BP	240.00	MV village hall
20/10/2026	Stratford DC	BP	854.00	ND rates
20/10/2026	Grundon	BP	89.65	Waste collection
20/10/2026	Crown Gas	BP	141.94	MVVH Gas
20/10/2026	Npower	BP	336.46	Street lighting
20/10/2026	Clerk	BP	9.00	Stationery
20/10/2026	Pavilion Charity	BP	700.00	Audit grant
20/10/2026	Preim	BP	10,012.00	Mngt. Fee (1 st)
20/10/2026	Preim	BP	10,012.00	Mngt. Fee (2 nd)
26/10/2026	BT Group	BP	46.74	Broadband VH
29/10/2026	Clerk	BP	***	PAYE
29/10/2026	C.Johnson MVVH	BP	***	PAYE
29/10/2026	C.Watts (admin)	BP	***	PAYE
06/11/2026	HMRC	BP	183.40	Tax & NI

10.2. MeonVale bookings – to review trading figures.

11. Councillor Reports

to receive councillor reports and resolve on matters relating to parish council business

12. Christmas Event

To consider hosting or sponsoring community Christmas event.

13. Correspondence

To receive and consider any correspondence relevant to parish council business.

14. Meeting Dates & Times

To confirm forward dates to be placed on PC website

Debbie Woodliffe,
Parish Clerk RFO

13th October 2026

Council Members: Ian Johnsey (Chairman), Noel Davis (Vice Chair), Bill Tempest, Steve Barker, Colin Parrott, Thomas Jackson, Mark Salter
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