

MARSTON SICCA PARISH COUNCIL

Serving the communities of Long Marston, Meon Vale & Shackleton

Clerk@marstonsicca-pc.gov.uk

Mobile 07768 684673

NOTICE OF ORDINARY PARISH COUNCIL MEETING

All members of the Marston Sicca Parish Council are summoned to attend an Ordinary Parish Council meeting at Meon Vale Village Hall on **Monday 21st September 2026 at 7:30pm** to conduct the following business.

The meeting is open to members of the public who are welcome to address the council during the public open session. Questions or comments should be relevant to the points on the agenda, or to put comments forward for future consideration. Please be aware that, although members of the public can raise any question, the council will only be able to respond to issues relating to the business to be transacted at the meeting. A question that does not relate to items on the agenda shall not require a response at the meeting nor start a debate on the question. The Open Session will be limited to 15 minutes, with 3 minutes allocated per person. If more than one member of the public wishes to speak on the same topic, they should nominate one person to speak on their behalf. This will avoid duplication and make the best use of the public participation period.

Meeting Agenda

1.To receive any apologies for absence.

2.Declarations of Interest:

2.1 Councillors are reminded to declare any Disclosable Pecuniary and non- Pecuniary interests in agenda items and the nature of those interests. In keeping with the council's Code of Conduct, members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted.

2.2 To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest. Such request, in writing, must be given to the Clerk at least 24 hours before the meeting.

3. Public Open Session (maximum 15 minutes)

Public open session provides an opportunity for questions to be put to the Council. Once the public open session has closed and the meeting has started, discussions will be between the Council and Officers. It would be at the discretion of the Chair to allow members of the public to comment once the open session has closed. Parish council members do not have to respond to questions from the public about topics that are not listed on the agenda. Any points raised may be considered and included on the next agenda.

4. Minutes of the previous meetings

To receive and approve the minutes of Ordinary Parish Council meeting held on 17th August 2026

-2-/September 2026

5 District & County Councillor Reports

Marston Sicca Parish Council invite both our District and County Councillors to attend our meetings and share information relevant to the parish or wider items of interest.

6. Chairmans Comments

To receive any information from the Chair.

7. Parish Council Assets

7.1 to consider the new, additional use of the sports field and whether to publicise the start date of the archery club.

7.2 to consider the benefit of requesting a meeting with Halo regarding the community use of the leisure centre.

7.3 to consider a request for a meeting with Miller Homes to discuss their contractual obligation to pay towards central amenities.

8. Clerks Verbal Report on going matters and note tasks concluded

8.1. to update members on the status with Bryt and Octopus Energy

8.2 Matters concluded:

(i) Guttering repairs to Meon Vale VH are scheduled for September 28th

(ii) Signage for Barley Fields has been ordered

(iii) New bin to Meon Vale Sports Field is in place.

(iv) Non-Domestic rates schedule for Meon Vale VH has been organised with SDC

(v) Chaser has been sent to Quinton PC regarding their contribution towards rates for 2024

8.3 to advise members of any correspondence.

9. Finance

9.1 to receive bank reconciliation and bank statement and to review items of payment requiring approval:

PC Payments made/approved

Date	Payee	Payment Method	£	Details
01/09/2026	Instant Print	DC	25.65	Parish Flyers
03/09/2026	Parish Cleaning	BP	160.00	MVVH clean
03/09/2026	HMRC	BP	228.00	Tax and NI
03/09/2026	A Derry	BP	150.00	Internal audit
03/09/2026	Stratford DC	BP	851.71	NDR for MVVH
10/09/2026	BT Group	DD	46.74	Broadband
14/09/2026	HP Instant Ink	DC	28.99	Printer Ink
16/09/2026	DPI Signs	DC	76.61	Sign -BF play area

PC Online payments for approval

Date	Payee	Payment Method	£	Details
22/09/2026	Uberdoodle	BP	85.00	Website
22/09/2026	Bentens	BP	150.00	Payroll
22/09/2026	Grundon	BP	72.68	Waste MVVH
22/09/2026	Crown Gas	BP	99.75	Gas MV Village Hall
22/09/2026	Stratford DC	BP	433.62	Annual bin collection fee
22/09/2026	Stratford DC	BP	432.00	New Bin MV

22/09/2026	Stratford DC	BP	216.91	Annual fee for new bin collection
22/09/2026	Cotswold Heating	BP	120.00	Repair allotment water fitting
26/09/2026	BT Group	DD	46.74	Broadband VH
28/09/2026	Parish Clerk	BP	*****	PAYE
28/09/2026	C. Johnson	BP	*****	PAYE
28/09/2026	C Watts	BP	*****	PAYE
06/10/2026	HMRC	BP	205.60	Tax & NI

9.2. MeonVale bookings – to consider trading figures and whether to review previous resolution and permit continued use for Therapy sessions

10. Grant Applications

10.1 Pavilion request for grant funding towards the following:

(i) auditing costs.

(ii) to provide a bin store to the exterior of the pavilion

(iii) to provide CCTC to the side of the building (subject to the CCTV still be available).

10.2 Comments from Table Tennis Club (referencing agenda point 7.2).

11. Policies

To consider adoption of updated versions to the following:

11.1 Risk Management Schedule

11.2 Code of Conduct

11.3 Investment Policy

12. Planning Matters

To consider responses to the following

12.1 SWLP – further information and next steps

12.2 26/01252/PIP – Permission in principle for the erection of up to 9 dwellings, appeal

12.3 SDC New National Scheme of Delegation

13. Exempt Information: To consider excluding the press and public under the Public Bodies (Admission to Meetings) Act 1960 s.1(2) and as extended by Schedule 12a of the Local Government Act 1972, by resolution for the following agenda points due to the confidential nature of the business to be transacted.

14. Legal Agreement matters.

15. Councillor Reports

to receive councillor reports and resolve on matters relating to parish council business

16. Meeting Dates & Times

October 19th Long Marston Village Hall

Debbie Woodliffe,
Parish Clerk RFO

15th September 2026

Council Members: Ian Johnsey (Chairman), Noel Davis (Vice Chair), Bill Tempest, Steve Barker, Colin Parrott, Thomas Jackson, Mark Salter