

MARSTON SICCA PARISH COUNCIL

ASSET MANAGEMENT COMMITTEE

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Draft Minutes of Asset Management Committee (AMC) held on 3rd July 2026 at Meon Vale Village Hall

In attendance:

Cllr. Ian Johnsey

Cllr. Barker

Cllr. Mark Salter

Carol Watts – Clerk Admin Support

1.Apologies

Apologies received from Cllr Noel Davis

2.Election of Chairman

Cllr. Mark Salter proposed Cllr. Steve Barker and was seconded by Cllr. Johnsey

Resolved: Cllr. Steve Barker was unanimously voted in as Chair.

3.Public Open Session

3.1 The Chair of the Meon Vale Residents Assoc. reported that she would be applying for a grant to fund two additional benches for the MV playing fields. For security, the benches would be placed on a concrete base with flowers or plants to enhance the seated area. As the benches would be sited on PC owned land, permission was requested.

Resolved: although not on the agenda, the AMC felt this would be beneficial to the community and approved the request.

3.2 Committee members were advised that some of the guttering around the village hall were leaking with joints requiring remedial work or replacing.

Resolved: The committee will check and secure pricing for required work.

3.3 Questions were raised around the parish council's public liability insurance and what cover exists for contents. Clerk to advise.

3.4 A member of the public queried the funded artwork and the possibility of painting the skate park. The committee stated this matter would be discussed under agenda item 6.

4. Asset Status

Maintenance

4.1. Cllr. Barker reported that stop valves in the allotment site were not possible due to the length of the pipe. He also confirmed the water meters would be placed at in the site in the next few days.

4.2 It was reported that a slider on the entrance door to the hall is coming loose. Committee to check

4.3 It was suggested that the blinds to the hall although still functional, were looking tatty. Clerk to check

4.4 A connection plate is missing from the industrial cleaner resulting in the inability to use the cleaning pads. Clerk to check the warranty, and how the machine has been maintained.

Usage

4.5 Archery club use of MV playing field was discussed; a risk assessment has been received from the archery club, but further clarification is required.

Resolved: Consider the full H&S / Risk assessment for the PC insurers (and to discuss liability for parish council members within the assessment), to contact the police with regards to the siting of a storage container for the club, and to consider a tariff.

4.6 Members were advised the small plastic football goals has been vandalised and will need replacing. In addition, Cllr. Johnsey priced the filling of the hole by the goalpost (caused by excessive water) @ £100. Resolved: members felt the price to be reasonable and agreed.

5. Meon Vale Village Hall

5.1 Members were informed that the Charity Commission application is nearly complete; The PC letter confirming the lease agreement has been received but needs to be amended to confirm full MSPC approval. The Clerk was asked to provide details of NDR rates and related costs.

5.2 The Clerk is preparing to secure costs from professional cleaners but first needs to conclude on the schedule of works.

5.3 The financial review of MV Village Hall has been received. Further review, including year-on-year comparisons, will be provided at the next AMC meeting.

5.4 The storage room within MV VH will be emptied on Sunday 5th July to check contents (retain or discard) and assess how the storeroom can be reconfigured. Cllr. Johnsey confirmed he would assist on the day.

6. Escape Arts

The parish council had previously resolved not to permit artwork to the exterior walls of the village hall. It was suggested by the Residents Assoc. that the artwork could be placed on a further section of the skatepark; the existing artwork on the site is appreciated by the community and remains in good condition. A grant has already been awarded to Escape Arts and therefore an alternative site was required. The AMC had no objections to the skatepark proposal, but Escape Arts would need to be consulted, and approval would need to be secured from Millers Homes.

7. Correspondence

7.1 A willow tree has split at the bottom of the playing field and concern has been raised. Upon initial review, the tree is not in too bad a condition but will be reassessed in the winter.

7.2 the second bin has not been sited in the playing field area resulting in the one bin present, being constantly full. Clerk to chase.

Next meeting Thursday 13th August, MV Village Hall at 6.30pm

Parish Clerk