

MARSTON SICCA PARISH COUNCIL

Serving the communities of Long Marston, Meon Vale & Shackleton

Clerk@marstonsicca-pc.gov.uk

Mobile 07768 684673

DRAFT MINUTES - ANNUAL MEETING OF THE PARISH COUNCIL **20TH MAY 2026, LONG MARSTON VILLAGE HALL**

Meeting Agenda

1.To Elect the Chairman for the 2026/27 civil year

Cllr. Ian Johnsey was proposed by Cllr. Colin Parrott and seconded by Cllr. Noel Davis and unanimously agreed by full council.

Resolved: Cllr. Ian Johnsey was elected as chairman and acceptance of office form was signed.

2.To Elect the Vice-chair for the 2026/27 civil year

Cllr Ian Johnsey proposed Noel Davis, which was seconded by Cllr. Steve Barker. Members unanimously voted in favour of Cllr. Davis to be the Vice-chair.

Resolved: Cllr. Noel Davis was elected as vice-chairman and acceptance of office form was signed.

3.To record any absences and receive apologies for absence

Apologies from District Cllr. Stuart Keighley and County Cllr. Cliff Brown

4.Declarations of interest

Cllr. Steve Barker and Cllr. Colin Parrott declared their non-pecuniary interest in Marston Meadow

5.Public Open Session (Maximum 15 minutes)

5.1 A member of Meon Vale Residents Assoc. queried progress on broken knee rails at Meon Vale. Cllr. Steve Barker replied that he had walked round and examined the area. 36 items/rails needed. He will investigate the costs and will report back to full council. Longer term, it was suggested that a low hedge should be planted and taller hedges round the containers.

5.2 Members were reminded of the 6th June the Green Day event to be held in Meon Vale.

5.3 22nd June is the MVRA open meeting where the new S Warwickshire plan would be discussed and councillors were invited to attend.

5.4 District Cllr. Stuart Keightley sent a report concerning the new S. Warwickshire plan which was given to all councillors.

6.Minutes of the previous meeting:

The minutes of the meeting held on April 22nd were considered as an accurate account of the meeting.

Resolved: Minutes were approved and signed by the Chair.

7. Annual Business meeting & Governance

7.1 Committees

a) Review and appoint Asset Management Committee members.

Resolved: The committee will retain current members of the AMC:

Cllr. Ian Johnsey, Cllr. Noel Davis and Cllr Steve Barker with additional Member Cllr. Mark Salter to join immediately. Meeting to continue to take place every 3 months

b) Review and appoint members of the Staffing committee

Resolved: – Cllr. Ian Johnsey, Cllr Colin Parrott and Cllr Steve Barker to stay on the staffing committee and will continue to meet annually unless further meetings are required.

7.2 Governance

a. Resolved: all councillors agreed to confirm their commitment to abide by Code of Conduct

b. Resolved: to adopt the update Model Standing Orders (April 2025) which amends S.14 (code of conduct) and S.18 (Financial controls and procurement).

c. Resolved: to adopt the updated Financial Regulations (March 2025)

d. Resolved: to maintain the existing Reserves Policy

e. Resolved: to maintain the existing Grievance Policy.

f. Resolved to adopt the updated Data Protection Policy

g. Items under delegated powers:

Resolved: a) Delegated powers to the AMC - £5,000 (to facilitate the running of parish council owned assets – in accordance with the council budget)

b) Delegated power to the clerk - £750 for emergency payments

c) to confirm 2 councillors plus clerk to respond to planning matters that require a response before the next Parish Council Meeting.

8.Finance

8.1 Councillors received the bank reconciliation and items for approval.

Resolved: The bank reconciliation and items for payment were approved.

8.2 Asset Register. – All councillors noted that the updated Asset Register was approved at the April 2026 meeting

8.4 Annual Governance and Accountability Return (AGAR)

Councillors noted that that the AGAR documents were approved at the April 2026 meeting and they have been submitted to the External Auditor, Moore and Co.

8.5 Review of Annual subscriptions

Resolved:

(i) Councillors unanimously agreed not to subscribe to WALC

(ii) Councillors agreed to subscribe to the SLCC (£160)

(iii) Date Protection Annual Fee (£50) was approved

(iv) CPRE (£80) subscription was approved

(v) Microsoft (£80) subscription was approved

8.6 To review direct debits

(i) BT – This was approved

(ii) ICO – (data protection) was approved

9. Clerks verbal report on outstanding matters:

9.1 The Parish Council's solicitors were asked to adjust the Pavilion lease to be appropriate for the MV village hall and their application to become a charity.

9.2 A further waste bin has been ordered for MV playing field.

-3-May 2026

9.3 Cllr Ian Johnsey explained that this process concerning cutting back the encroaching hedges by the public footpath had to be done again. A referral would be made to Warwickshire County Council if the works were not completed by the property owners.

Resolved: Clerk to send letters being sent to the relevant property owners.

9.4 Councillors were happy with the funding questionnaires and supporting information being sent to CAVA and Porterbrook.

9.5 MV field and archery club.

Resolved: Deferred to next meeting as more information and further assessment is required. Need to check that dates for archery don't clash with football.

10 Planning Matters.

10.1 Cllr Bill Tempest proposed to support Porterbrook Rail Innovation Centre – the installation and operation of ground-mounted solar photovoltaic installation and associated works.

Resolved: to support the application.

10.2 Cllr Bill Tempest reported on the South Warwickshire plan as preferred options in the area included

LMV1 – north of Barleyfields 14 houses

LMV2 - Glebe field 24 houses

LMV3 – Welford Rd (Park house) Sharing access road with Glebe Field

Park House is included in LM Village Neighbourhood Plan, but other potential development sites were not included.

Resolved: to organise a meeting with Dist. Cllr. Stuart Keighley and County Councillor Cliff Brown to discuss wider planning matters in more detail.

11. Councillor Reports

11.1 Cllr Steve Barker advised that he had been contacted by Dr Leanne Savigar-Shoo from institute of Policing and Justice to discuss speeding through the village, as she is doing a study of speeding and requested information. This was supplied by Cllr Barker (historic records and details) Dr Leanne very impressed with the details and data and would like a case study of our village.

Resolved: agreement to allow Dr Savigar-Shoo to use up-to-date data.

11.2 Cllr Tom Jackson advised a meeting has been arranged with Stratford re CCTV and locations within Shackleton, funding for this has been received from Cala. Site visit from SDC hopefully on June 9th

12. Correspondence

12.1 Councillors discussed a request received from Quinton and Meon Vale Cricket Club for funding support (£1000). Councillors had been informed that Quinton PC would provide funds on the condition that Marston Sicca also provide funds. It was felt that Marston Sicca had contributed significant funds to various projects in the previous financial year in addition to costs for the village hall that had accrued during joint tenancy with Quinton PC (who have yet to pay their contribution).

Resolved: As the budget for grants has been reduced for the current fiscal year, councillors agreed that a figure of £500 would be proposed.

No further items of business were discussed, meeting was closed

Next meeting,

June 15th at Meon Vale Hall