

MARSTON SICCA PARISH COUNCIL

Serving the communities of Long Marston, Meon Vale & Shackleton

Clerk@marstonsicca-pc.gov.uk

Mobile 07768 684673

NOTICE OF ORDINARY PARISH COUNCIL MEETING

All members of the Marston Sicca Parish Council are summoned to attend an Ordinary Parish Council meeting at Meon Vale Village Hall on **WEDNESDAY April 22nd, 2026 at 7:30pm** to conduct the following business.

The meeting is open to members of the public who are welcome to address the council during the public open session. Questions or comments should be relevant to the points on the agenda, or to put comments forward for future consideration. Please be aware that, although members of the public can raise any question, the council will only be able to respond to issues relating to the business to be transacted at the meeting. A question that does not relate to items on the agenda shall not require a response at the meeting nor start a debate on the question. The Open Session will be limited to 15 minutes, with 3 minutes allocated per person. If more than one member of the public wishes to speak on the same topic, they should nominate one person to speak on their behalf. This will avoid duplication and make the best use of the public participation period.

Meeting Agenda

1. To receive any apologies for absence.

2. Co-Option of a member of the public

2.1 Members to consider / agree to co-opt a Member of Public.

2.2 To ensure the co-opted member signs the Declaration of Acceptance of Office

2.3 To remind the co-opted member to complete the Register of Members Interests form within 28 days of taking office.

3. Declarations of Interest:

3.1 Councillors are reminded to declare any Disclosable Pecuniary and non- Pecuniary interests in agenda items and the nature of those interests. In keeping with the council's Code of Conduct, members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted.

3.2 To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest. Such request, in writing, must be given to the Clerk at least 24 hours before the meeting.

3.3 Members are reminded to keep their Register of Interests up to date.

4. Public Open Session (maximum 15 minutes)

Public open session provides an opportunity for questions to be put to the Council. Once the public open session has closed and the meeting has started, discussions will be between the Council and Officers. It would be at the discretion of the Chair to allow members of the public to comment once the open session has closed. Parish council members do not have to respond to questions from the

-2-/April 2026

public about topics that are not listed on the agenda. Any points raised may be considered and included on the next agenda.

5. Minutes of the previous meetings

To receive and approve the minutes of Ordinary Parish Council meeting held on 16th March 2026

6. District & County Councillor Reports

Marston Sicca Parish Council invite both our District and Councillor Councillors to attend our meetings.

6.1 To receive information relevant to the parish or additional items of interest

7. Chairmans Comments

To receive any information from the Chair.

8. Road Safety

8.1 to welcome Gary Strain and PC Simon Skip.

9. Clerks Verbal Report on going matters.

9.1. to update members on the status of Lease Agreement for the Pavilion

9.2 to review status regarding utilities for Meon Vale Village Hall

9.3 to provide further update on situation with Meon Vale Village Hall Committee and the application to the Charity Commission.

9.4 to confirm employment contract has been organised for Clerks Assistants position.

9.5 to prepare next steps regarding continued publication of the village newsletter

9.6 Ground Maintenance – review of quotes received.

10. Finance

10.1 to receive bank reconciliation and bank statement and to review items of payment requiring approval:

PC Payments made/approved

Date	Payee	Payment Method	£	Details
08/04/2026	HMRC	BP	145.20	Tax & NI
09/04/2026	BT Group	DD	52.52	Broadband
16/04/2026	HP Instant Ink	DC	28.99	Printer Ink

PC Online payments for approval

Date	Payee	Payment Method	£	Details
23/04/2026	Uberdoodle	BP	330.00	Newsletter
23/04/2026	FA Perry	BP	217.50	Cleaning MVVH
23/04/2026	Grundon	BP	42.88	Waste Collection
23/04/2026	Crown Gas	BP	392.07	Gas MV VH
23/04/2026	Npower Comm.	BP	487.40	Street Lights
23/04/2026	I.Johnsey & Co	BP	328.35	Grnd. Maintenance
29/04/2026	Parish Clerk	BP	****	PAYE
29/04/2026	C. Johnson	BP	****	PAYE
29/04/2026	Admin Asst.	BP	****	PAYE
04/05/2026	HMRC	BP	209.20	Tax & NI

Community Centre Hub

Date	Payee	Payment Method	£	Details
24/04/2026	BT Group	DD	4.65	Broadband VH

-3-/April 2026

10.2 to receive / approve insurance renewal quotation

10.3 Audit:

10.3.1 to receive the Annual Internal Audit Report

10.3.2 to agree responses to the Annual Governance Statement for 2025/26

10.3.3 to agree the Annual Accounting Statements for 2025/26

10.3.4 to notify exercise of public rights

10.3.5 to receive updated asset register

11. Planning Matters

11.1 26/00428/FUL – Sicca Lodge, to convert over-garage accommodation to a self-contained one-bedroom dwelling.

11.2 26/00448/PIP for single dwelling at Dairy Fields in place of existing dilapidated building.

11.3 Park House

11.4 Bloor Homes Phase 3 pre-application for 9 dwellings

11.5 W3 Relief Road

11.6 SWLP update with reference to E1

11.7 Bungalow, pre-application at Forest Farm

11.8 Potential Barn Conversations/ New Build at the Goodwins.

12. Councillor Reports

12. To receive councillor reports and resolve on matters relating to parish council business including Asset Management Committee discussions.

13. Correspondence

13.1 to receive any communication relevant to parish council business.

14. Meeting Dates & Times

May – Annual Meeting of the Parish Council

Debbie Woodliffe,

Parish Clerk RFO

14th April 2026

Council Members: Ian Johnsey (Chairman), Noel Davis (Vice Chair), Bill Tempest, Steve Barker, Colin Parrott, Thomas Jackson