

MARSTON SICCA PARISH COUNCIL

Serving the communities of Long Marston, Meon Vale & Shackleton

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NOTICE OF ORDINARY PARISH COUNCIL MEETING

All members of the Marston Sicca Parish Council are summoned to attend an Ordinary Parish Council meeting at Long Marston Village Hall on **March 16th, 2026 at 7:30pm** to conduct the following business.

The meeting is open to members of the public who are welcome to address the council during the public open session. Questions or comments should be relevant to the points on the agenda, or to put comments forward for future consideration. Please be aware that, although members of the public can raise any question, the council will only be able to respond to issues relating to the business to be transacted at the meeting. A question that does not relate to items on the agenda shall not require a response at the meeting nor start a debate on the question. The Open Session will be limited to 15 minutes, with 3 minutes allocated per person. If more than one member of the public wishes to speak on the same topic, they should nominate one person to speak on their behalf. This will avoid duplication and make the best use of the public participation period.

Meeting Agenda

1. To receive any apologies for absence.

2. Declarations of Interest:

2.1 Councillors are reminded to declare any Disclosable Pecuniary and non- Pecuniary interests in agenda items and the nature of those interests. In keeping with the council's Code of Conduct, members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted.

2.2 To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest. Such request, in writing, must be given to the Clerk at least 24 hours before the meeting.

2.3 Members are reminded to keep their Register of Interests up to date.

3. Public Open Session (maximum 15 minutes)

Public open session questions from members of the public, this provides an opportunity for questions to be put to the Council. Once the public open session has closed and the meeting has started, discussions will be between the Council and Officers. It would be at the discretion of the Chair to allow members of the public to comment once the open session has closed. Parish council members do not have to respond to questions from the public about topics that are not listed on the agenda. Any points raised may be considered and included on the next agenda.

4. Minutes of the previous meetings

To receive and approve the minutes of Ordinary Parish Council meeting held on 16th February 2026

5. District & County Councillor Reports

5.1 To receive information relevant to the parish or additional items of interest (Dist. Councillor report already circulated).

6. Chairmans Comments

To receive any information from the Chair.

7. Clerks Verbal Report on going matters.

- 7.1. to update members on the status of Meon Vale Assets and agreement with Preim.
- 7.2 to review status regarding utilities for Meon Vale Village Hall
- 7.3 to update members on situation with Meon Vale Village Hall Committee and the application to the Charity Commission.
- 7.4 to confirm that two funding applications have been submitted to SDC, with additional communications ongoing with Porterbrook.
- 7.5 to confirm payroll have been informed of Clerk Assistants role, contract to follow.
- 7.6 to request council members to consider upgrade - Microsoft 365.
- 7.7 to update full council on AMC and introduction of cleaning schedule for MV Village Hall.
- 7.8 to update members on Green Day event to Meon Vale

8. Finance

8.1 to receive bank reconciliation and bank statement and to review items of payment requiring approval:

PC Payments made/approved

Date	Payee	Payment Method	£	Details
04/03/2026	HMRC	BP	145.40	Tax & NI
09/03/2026	BT Group	DD	49.00	Broadband VH

PC Online payments for approval

Date	Payee	Payment Method	£	Details
16/03/2026	HP Instant Ink	DC	28.99	Instant Ink
17/03/2026	Ubderdoodle	BP	330.00	Newsletter
17/03/2026	FA Perry	BP	210.00	Cleaning MV VH
17/03/2026	Grundon	BP	73.21	Waste collection
17/03/2026	Kompan	BP	489.22	Play inspection
17/03/2026	Stratford DC	BP	2,860.00	Non-Dom. rates
17/03/2026	Bentens	BP	138.00	Payroll
17/03/2026	S. Barker	BP	7.20	Cork Board
17/03/2026	WCC	BP	140.57	Street lighting
17/03/2026	Crown Gas	BP	538.15	Gas supply MV VH
26/02/2026	Parish Clerk	BP	567.34	PAYE
26/02/2026	C. Johnson	BP	***	PAYE
04/04/2026	HMRC	BP	145.40	Tax & NI

Community Centre Hub

Date	Payee	Payment Method	£	Details
24/03/2026	BT Group	DD	49.00	Pav. Hub

8.2 to consider and approve appointment of Internal Auditor for April (part of annual auditing process)

8.3 to review expenditure from reserves, consolidation of Marston Meadow planned expense and general reserves.

9. Planning Matters

9.1 26/00163/FUL – Parcel A, Land West of Bailey Avenue, Meon Vale. Full planning application for the erection of 37 dwellings on land overlooking Tudor Grange Academy

9.2 26/00164/FUL,- Parcel B, Land West of Bailey Avenue, Meon Vale. Full planning application for the erection of 20 dwellings (use class C3) and supporting infrastructure on existing carpark used for multi-purpose all-weather pitches.

9.3- Review recent communication with Cala regarding Shackleton.

10. Insurance

10.1. Pre Renewal Questionnaire.

11. Parish Council Administration

11.1 to consider Meon Vale Village Hall Management Office for PC use.

12. Councillor Reports

12. To receive councillor reports and resolve on matters relating to parish council business including Asset Management Committee discussions.

13. Correspondence

13.1 to receive any communication relevant to parish council business.

14. Meeting Dates & Times

April Meeting Meon Vale Village Hall

Debbie Woodliffe,
Parish Clerk RFO

10th March 2026

Council Members: Ian Johnsey (Chairman), Noel Davis (Vice Chair), Bill Tempest, Steve Barker, Colin Parrott, Thomas Jackson