

MARSTON SICCA PARISH COUNCIL

Serving the communities of Long Marston, Meon Vale & Shackleton

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NOTICE OF ORDINARY PARISH COUNCIL MEETING

All members of the Marston Sicca Parish Council are summoned to attend an Ordinary Parish Council meeting at Meon Vale Village Hall on **February 16th, 2026 at 7:30pm** to conduct the following business.

The meeting is open to members of the public who are welcome to address the council during the public open session. Questions or comments should be relevant to the points on the agenda, or to put comments forward for future consideration. Please be aware that, although members of the public can raise any question, the council will only be able to respond to issues relating to the business to be transacted at the meeting. A question that does not relate to items on the agenda shall not require a response at the meeting nor start a debate on the question. The Open Session will be limited to 15 minutes, with 3 minutes allocated per person. If more than one member of the public wishes to speak on the same topic, they should nominate one person to speak on their behalf. This will avoid duplication and make the best use of the public participation period.

Meeting Agenda

1. To receive any apologies for absence.

2. Declarations of Interest:

2.1 Councillors are reminded to declare any Disclosable Pecuniary and non- Pecuniary interests in agenda items and the nature of those interests. In keeping with the council's Code of Conduct, members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted.

2.2 To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest. Such request, in writing, must be given to the Clerk at least 24 hours before the meeting.

2.3 Members are reminded to keep their Register of Interests up to date.

3. Public Open Session (maximum 15 minutes)

Public open session questions from members of the public, this provides an opportunity for questions to be put to the Council. Once the public open session has closed and the meeting has started, discussions will be between the Council and Officers. It would be at the discretion of the Chair to allow members of the public to comment once the open session has closed. Parish council members do not have to respond to questions from the public about topics that are not listed on the agenda. Any points raised may be considered and included on the next agenda.

4. Minutes of the previous meetings

To receive and approve the minutes of Ordinary Parish Council meeting held on 19th January 2026 and revised minutes from parish council meeting held on 15th December 2025.

5. District & County Councillor Reports

5.1 To receive information relevant to the parish or additional items of interest

6. Chairmans Comments

To receive any information from the Chair.

7. Clerks Verbal Report on going matters.

7.1. to update members on the status of the lease agreement with the pavilion

7.2 to review status with Bryt Energy (electricity supply to Meon Vale Hall)

7.2 to review final draft of the funding application to be sent to SDC (Community Grant Scheme).

7.3 to confirm the three contractors asked to quote for 2026/27 ground maintenance contract.

7.4 to update members on recent meeting with C.Watts regarding clerk assistance duties.

8. Finance

8.1 to receive bank reconciliation and bank statement and to review items of payment requiring approval:

PC Payments made/approved

Date	Payee	Payment Method	£	Details
26/01/2026	The Pavilion	BP	2,700.00	Recreational grant LGA 1972 s.19
29/01/2026	Bryt Energy	BP	5,828.85	Electricity supply MV Village Hall
04/02/2026	HMRC	BP	145.40	Tax and NI
06/02/2026	Razvan Electrics	BP	262.00	Electrical repairs
09/02/2026	BT Group	DD	49.00	Broadband VH
		=	456.40	

PC Online payments for approval

Date	Payee	Payment Method	£	Details
16/02/2026	HP Instant Ink	DC	28.99	Printer Ink
16/02/2026	Uberdoodle	BP	330.00	Newsletter
16/02/2026	FA Perry	BP	240.00	Cleaning services MV VH
16/02/2026	Grundon	BP	68.53	Waste Collection
16/02/2026	Kompan	BP	489.22	Play area survey
16/02/2026	Stratford DC	BP	2,860.00	ND rates MV VH
16/02/2026	The Pavilion	BP	984.77	Water Bill
16/02/2026	Parish Clerk	BP	6.00	Stationery
29/02/2026	Parish Clerk	BP	***	PAYE
29/02/2026	C Johnson	BP	***	PAYE
04/03/2026	HMRC	BP	145.40	Tax and NI
		=	5,152.91	

8.2 to formally resolve to pay the pavilion recreational facility £2700.00 for essential kitchen appliance that had been verbally approved.

8.3 to formally resolve to pay the pavilion £984.77 as reimbursement for a water bill that included water to the allotments.

8.3 to consider and resolve to make a grant payment to the pavilion recreational facility for £4000 due to impact of compulsory VAT registration.

9. Policies

9.1 to consider and adopt Events Policy

9.2 to consider and adopt revised Risk Management Schedule

10. Ground Maintenance

10.1 to review tenders for Ground Maintenance contract to Long Marston including third potential contractor.

11. Meon Vale & Community Assets

11.1 to consider quotations for Meon Vale VH remedial work (to accompany community grant application)

11.2 to consider the quotations received for 2nd phase footpath to Marston Meadow (to accompany community grant application).

11.3 to consider dates and agenda points for a suggested joint meeting with Quinton PC regarding ASB within Meon Vale.

12. Planning Matters

To consider and resolve on any planning matters relative to the parish including the recent meeting with Cala Homes regarding Shackleton.

13. Councillor Reports

To receive councillor reports and resolve on matters relating to parish council business including:

14. Correspondence

14.1 To receive any communications relevant to parish council business

15. Meeting Dates & Times

To confirm venue for March PC meeting.

Debbie Woodliffe,
Parish Clerk RFO

10th February 2026

Council Members: Ian Johnsey (Chairman), Noel Davis (Vice Chair), Bill Tempest, Steve Barker, Colin Parrott, Thomas Jackson