

MARSTON SICCA PARISH COUNCIL

Serving the communities of Long Marston, Meon Vale & Shackleton

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NOTICE OF ORDINARY PARISH COUNCIL MEETING

All members of the Marston Sicca Parish Council are summoned to attend an Ordinary Parish Council meeting at Long Marston Village Hall on **January 19th 2026 at 7:30pm** to conduct the following business.

The meeting is open to members of the public who are welcome to address the council during the public open session. Questions or comments should be relevant to the points on the agenda, or to put comments forward for future consideration. Please be aware that, although members of the public can raise any question, the council will only be able to respond to issues relating to the business to be transacted at the meeting. A question that does not relate to items on the agenda shall not require a response at the meeting nor start a debate on the question. The Open Session will be limited to 15 minutes, with 3 minutes allocated per person. If more than one member of the public wishes to speak on the same topic, they should nominate one person to speak on their behalf. This will avoid duplication and make the best use of the public participation period.

Meeting Agenda

1. To receive any apologies for absence.

2. Declarations of Interest:

2.1 Councillors are reminded to declare any Disclosable Pecuniary and non- Pecuniary interests in agenda items and the nature of those interests. In keeping with the council's Code of Conduct, members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted.

2.2 To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest. Such request, in writing, must be given to the Clerk at least 24 hours before the meeting.

2.3 Members are reminded to keep their Register of Interests up to date.

3. Public Open Session (maximum 15 minutes)

Public session questions from members of the public, this provides an opportunity for questions to be put to the Council. Once the public open session has closed and the meeting has started, discussions will be between the Council and Officers. It would be at the discretion of the Chair to allow members of the public to comment once the open session has closed.

4. Minutes of the previous meetings

To receive and approve the minutes of Ordinary Parish Council meeting held on 15th December 2025

5. District & County Councillor Reports

5.1 To receive information relevant to the parish or additional items of interest

6. Chairmans Comments

To receive any information from the Chair.

7. Clerks Verbal Report on going matters.

7.1. to confirm queries relating to the lease agreement for the Pavilion have been sent to PC solicitors for their approval. Councillors to consider the point about future contribution towards buildings insurance.

7.2 to review the funding application to be sent to SDC (Community Grant Scheme).

7.3 to provide members with an update on utilities relevant to owned assets – Bryte Energy.

7.4 to advise members of communication with Quinton PC regarding contribution toward non-domestic rates.

7.5 Parish Council responsibilities, including Shackleton and pending adoption areas.

8. Finance

8.1 to receive bank reconciliation and bank statement and to review items of payment requiring approval:

PC Payments made/approved

Date	Payee	Payment Method	£	Details
06/01/2026	BT Group	DD	49.00	Broadband VH
06/01/2026	HMRC	BP	145.40	Tax & NI
06/01/2026	Oakland	BP	829.22	Heating VH
06/01/2026	Fire System	BP	382.80	Fire ProtectionVH
06/01/2026	Hall Reynolds	BP	848.80	Pav. Lease
06/01/2026	Hall Reynolds	BP	13.20	Map Lease site
07/01/2026	ICO	DD	47.00	Data Protection
		Total	2,315.42	

PC Online payments for approval

Date	Payee	Payment Method	£	Details
15/01/2026	HP Ink	DC	28.99	Printer Ink
19/01/2026	Ubderdoodle	BP	420.00	Newsletter W/S
19/01/2026	FA Perry	BP	187.50	Cleaner VH
19/01/2026	Crown Gas	BP	512.19	Gas Supply VH
19/01/2026	Npower Comm.	BP	532.19	Street Lighting
19/01/2016	Grundon	BP	76.93	Waste VH
19/01/2026	I.Johnsey & Co	BP	1,056.35	G.Maintenance
19/01/2026	Stratford DC	BP	2,860.90	Non Dom. Rates
29/01/2026	Clerk	BP	***	PAYE
29/01/2026	C. Johnson	BP	***	PAYE (VH admin)
04/02/2026	HMRC	BP	145.40	Tax. NI
		Total	5,820.45	

Community Centre payments for approval

Date	Payee	Payment Method	£	Details
24/01/2026	BT	DD	49.00	Broadband

-3-/January 2026

8.2 to consider and resolve quote from electrician to repair lighting to Meon Vale Village Hall.

Quote:£262 to replace light and tridonic driver.

8.3 to receive updated financial trading figures for Meon Vale VH

8.4 to approve the three- tranche payment for SDC regarding non-domestic rates and email to Quinton PC (first tranche on approval list).

9. Storage for Marston Sicca files and documents

9.1 request to purchase lock up cupboard for Meon Vale VH office to place older PC documents. Cap at £200

10. Ground Maintenance

10.1 to review tenders for Ground Maintenance contract to Long Marston

11. Planning Matters

To consider and resolve on any planning matters relative to the parish.

12. Allotments

12.1 Members to consider and resolve on rental agreement 2026/2027

13. Councillor Reports

To receive councillor reports and resolve on matters relating to parish council business including:

14. Correspondence

14.1 To receive any communications relevant to parish council business

13. Meeting Dates & Times

To confirm venue for January PC meeting.

Debbie Woodliffe,
Parish Clerk RFO

12 January 2026

Council Members: Ian Johnsey (Chairman), Noel Davis (Vice Chair), Bill Tempest, Steve Barker, Colin Parrott, Thomas Jackson