

# Marston Sicca Parish Council

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## **Minutes of Ordinary Parish Council meeting held Long Marston Village Hall**

**21<sup>st</sup> October 2024, 7.30pm**

Members Present: Cllr. Ian Johnsey (Chair), Cllr. Bill Tempest, Cllr. Davis, Cllr. Steve Barker, Cllr. Colin Parrott, Cllr. Richard Whittaker, Cllr. Cliff Brown

Clerk: Debbie Woodliffe

District Councillor: Stuart Keighley

Also present: three members of the public

### **1. Apologies**

None

### **2. Declarations of Interest**

Cllr Parrott and Cllr Barker declared a non- pecuniary interest in Marston Meadow

### **3 Public Open Session**

3.1 A member of the public wanted to thank the parish council for their commitment to getting Meon Vale assets open. Members were advised, the village hall was now open, the allotments were fully utilised, and the pavilion was a valuable community asset. The parish council were grateful to receive a very welcome thank you.

### **4. Minutes of the previous meeting**

Members considered Minutes of the meeting held 16<sup>th</sup> September 2024 and wanted to have one alteration regarding PC Hammond, the remaining information was considered to be an accurate account of the meeting. Minutes were subsequently approved and signed.

### **5. District & County Councillor Report**

5.1 District Cllr. Stuart Keighley informed councillors that he now has a Parish Champion role and is also on the overview and scrutiny committee. Parish Councils can ask for items to be placed on the committee's agenda.

5.2 Cllr. Keighley had observed how busy Willow Way was within Meon Vale.

5.3 It was confirmed the Vectos, and Jacobs's report were still not available.

### **6. Chairmans Comments**

The Chair advised members that during the winter months, footpaths would be inspected, and that Highways would be contacted again regarding some hedges that seriously encroach on public footpaths, noting in particular the path that leads from the Old Rectory to the Church.

### **7. Clerks Report on any outstanding or ongoing matters**

7.1. Members were advised the PAYE responsibilities for the pavilion had now been transferred to the charity, and that also, Scottish Power had been notified of a switch to Octopus which the charity has now concluded. Suppliers servicing the Pavilion are also now being transferred to the charity.

7.2 The clerk had chased St Modwen and Loddars to determine the status of asset transfer. The PC solicitor has provided all information who also asked for status. St Modwen confirmed the Londis contract was now almost completed with engrossments in place. A situation report is likely to be available before the next PC meeting.

7.3 The clerk had sent the new tenancy agreement/ collective pitch contract to the allotment committee Chairman. This included the suggested £300 annual tenancy agreement, confirmed by parish council members. Prior to the PC meeting no response had been received, and therefore a chaser has been sent copying the Residents Association.

7.4 After a long period of silence, the clerk chased for an update on SD40 and the definitive map. The Clerk was advised this could still take some years to conclude.

7.5 The Clerk read the communication from St Modwen, who had no objection to the bus shelter provided it was built to WCC spec and does not affect the future adoption of Bailey Avenue. The Clerk has sent an email to S38 department and Richard Crow (WCC) to get final approval to proceed with the bus shelter. The supplier was in copy.

## **8. Policy Review**

It was resolved to adopt the Grant Policy.

## **9. Meon Vale Village Hall**

9.1 As Marston Sicca PC are acquiring the Meon Vale assets without the involvement of Quinton PC (their notice period concluding on November 14<sup>th</sup>), Cllr. Brown proposed the AMC committee and its original terms of reference be dissolved; full council unanimously agreed.

9.2 Members debated a new Meon Vale Asset Committee, and it was resolved to have three PC members, with those members being Cllr. Brown, Cllr. Whittaker and Cllr. Barker. This new asset committee would have new terms of reference organised along with any delegated powers and would liaise with the newly formed Meon Village Hall Committee in terms of operational processes.

9.3 Cllr. Brown discussed the costly and complexities of having remote locks, it was resolved to halt the remote lock plan and to revert to delegated key holders. List of key holders to be made available asap.

9.4 Members felt a key safe would be advisable, it was resolved that Cllr. Brown would acquire a safe with price cap at £100.

9.5 The operational running of the Meon Villa was discussed including Hallmaster, invoicing and daily management of the building. It was felt that a paid member of staff may be required to oversee the day to day running of the hall. It was resolved to consider this option and costs when discussing the budget. It is also envisaged that the running of the hall would be shared with the newly appointed Village Hall Committee.

## **10. Marston Meadow**

10.1 The parish council had already erected a pavilion to the site in accordance with the monies provided by Bloor Homes. To define the next priorities (part of a 3-year strategic plan), members felt a detailed questionnaire should be issued to all residents giving specific options, including financial impact. It was resolved to organise the questionnaire and distribute before next meeting.

## **11. Finance**

11.1 Members received October bank reconciliation and list of payments requiring approval. Members approved payments.

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Payee	Payment Method	£	Details
A.Norris	BP	50.00	Hall booking deposit refund
HMRC	BP	79.40	Tax
LM Village Hall	BP	48.00	Hall hire
Thomas Fox	BP	467.24	Ground maintenance
Parish Clerk	BP	48.47	Stationery
Bentens	BP	126.00	Payroll
Uberdoodledesign	BP	405.00	Newsletter
HP Instant Ink	DC	131.49	Printer Ink
Parish Clerk	BP	317.19	PAYE
HMRC	BP	79.20	Tax
Zettle	N/A	135.42	Pavilion payment zettle fee
Londis	DC	840.31	2-month pavilion milk payment
Scottish Power	BP	648.32	Electricity supply
Philip Dennis Food	DD	1098.99	Food supplier pavilion
Smarty	DC	12.00	Sim Internet connection pav.
Biffa Waste Services	DD	246.33	Waste collection pav.

11.2 Members received expenditure / income report and the budget plan, this included the community centre and CIL funds. The accounts were signed by the Chair.

11.3 The Clerk asked members if the reserved figure of £2800 ear marked for the 2<sup>nd</sup> Climate Change event was still sufficient. Cllr. Whittaker confirmed that it was.

## 12. Planning

Cllr. Tempest provided a planning report in advance of the meeting.

Planning Application 24/02102/FUL, Shackleton Village. Erection of a new sports pavilion with associated car parking, landscaping, and infrastructure in accordance with the requirements of condition 10 of planning permission 17/03258/REM pursuant to planning permission 14/03579/OUT

Decision: Support.

## 13. Correspondence

Correspondence received was from St Modwen regarding the bus shelter, discussed earlier (point 7.5).

## 14. Councillor Reports

14.1 Cllr Whittaker reminded members of the next Green Day event, which will be held on Saturday, April 12<sup>th</sup> 2025 in Meon Vale Community Hall. The theme is Sustainable Living and will include food demonstrations, and professional speakers on biodiversity.

14.2 Cllr. Barker confirmed the Oak Pavilion sited in Marston Meadow is now finished and ready for use, and the entrance fencing is not in place. Members thanked Cllr. Johnsey and his son who

endured days of rain whilst installing it. A questionnaire would be organised to engage the community on what they would prefer to be placed in the Pavilion - benches or picnic tables etc.,

-3-/Oct. 2024

The deadline for response would be end November allowing sufficient time to be included in the budget plan.

14.3 Cllr. Barker had met with WCC regarding the supply of minimum 30 mixed variety of fruit trees for the meadow. There was further discussion on having water loving trees available to plant and create a 'micro wood' in the southeast corner of the site which suffers from water logging through the years. The trees are free for communities from Defra's Coronation Heritage Living Fund, which WCC administers for Warwickshire. Members felt appropriate planting would be good for the site and help to alleviate waterlogged areas.

14.4 Cllr. Parrott confirmed Long Marston Village Hall had completed all electrical works.

### **15. Meeting dates**

Next meeting to be 18<sup>th</sup> November Long Marston Village Hall