

MARSTON SICCA PARISH COUNCIL

Clerk: Clerk@marstonsicca-pc.gov.uk

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NOTICE OF ORDINARY PARISH COUNCIL MEETING

Members of Marston Sicca Parish Council are hereby summoned to attend a meeting in Long Marston Village Hall on **Thursday 14th November, 2024 at 7.30pm** for the purpose of transacting the following business. The meeting is open to members of the public who may take part during the fifteen minutes public open session (individual comments should be kept to 3 minutes).

Agenda

1. To receive any apologies for absence.

2. Declarations of Interest:

Councillors are reminded to declare any Disclosable Pecuniary and non- Pecuniary interests in agenda items and the nature of those interests.

3. Public Open Session (maximum 15 minutes)

To receive any matters of interest or questions relating to items on the agenda or for future meetings. Members of the public are limited to 3 minutes each.

4. Minutes of the previous meetings

To approve the minutes of the Annual Parish Council Meeting held 21st October 2024

5. District & County Councillor Reports

County Councillor – Daren Pemberton

District Councillor – Stuart Keighley

6. Chairmans Comments

To receive any information from the Chair

7. Clerks Report

To receive any updates on ongoing business or outstanding matters from the previous meeting including:

7.1 Completion of transfer of Pavilion management to the Charity

7.2 Transfer of assets – legal status/ planning ahead

7.3 Allotments to Meon Vale, new committee.

7.4 Hedges, update on discussion with Highways

7.5 Update on bus shelter.

7.6 Update on request for speed guns.

8. Newsletter

8.1 Responses to questionnaire

8.2. to consider content of newsletter & advertising

-2-November 2024

9. Meon Vale Village Hall

9.1 Hallmaster, transparency on bookings & invoicing. Conclusion to Quinton PC involvement.

9.2 Meon Vale Village Hall operations, new committee and working agreement with Village Hall Committee – to consider terms and conditions.

9.3 To consider appointing a paid Village Hall administrator.

10. Marston Meadow

10.1 responses to questionnaire will not be available until end November, in the meantime to consider play equipment (planning condition) and any cost projections.

11. Finance

11.1 to receive bank reconciliation and bank statement and to review items of payment requiring approval (see attached Appendix)

11.2 to receive budget plan – actual vs. budget and to consider first draft budget for 2025/26 and to consider any projects over 3- year period.

11.3 to consider (as part of the budget process) specific budget for the asset committee.

11.4 to review assets.

11.5 to consider internal monetary controls.

11.6 to receive CIL schedule.

12. Planning Matters

To discuss any planning matters relevant to the parish council. Planning items to be circulated prior to the meeting.

13. Correspondence

To receive any correspondence relevant to parish council business.

14. Councillors Reports

Council members to provide full council with any update on specific tasks undertaken or ongoing matters.

15. Meeting Dates

Members to confirm dates and venue for meetings

Debbie Woodliffe
Parish Clerk /RFO

8th November 2024