

MARSTON SICCA PARISH COUNCIL

Clerk: Clerk@marstonsicca-pc.gov.uk

Tel: 07768 684673

NOTICE OF ORDINARY PARISH COUNCIL MEETING

Members of Marston Sicca Parish Council are hereby summoned to attend a meeting in Long Marston Village Hall on **Monday 19th August 2024 at 7.30pm** for the purpose of transacting the following business. The meeting is open to members of the public who may take part during the fifteen minutes public open session (individual comments should be kept to 3 minutes).

Agenda

1. To receive any apologies for absence.

2. Declarations of Interest:

Councillors are reminded to declare any Disclosable Pecuniary and non- Pecuniary interests in agenda items and the nature of those interests.

3. Public Open Session (maximum 15 minutes)

To receive any matters of interest or questions relating to items on the agenda or for future meetings. Members of the public are limited to 3 minutes each.

4. Minutes of the previous meetings

To approve the minutes of the Annual Parish Council Meeting held 15th July 2024

5. District & County Councillor Reports

County Councillor – Daren Pemberton

District Councillor – Stuart Keighley

6. Chairmans Comments

To receive any information from the Chair including:

6.1 comments on general village maintenance including Marston Meadow

6.2 Effective Parish Council behaviour and its position on bullying.

7. Clerks Report

To receive any updates on ongoing business or outstanding matters from the previous meeting including:

7.1 Status on Pavilion and request to agree a temporary working agreement until end September 2024 for part time staff.

7.2 Status on transfer to the Charity following switch in banking to the charity.

7.3 Flyer for newsletter / Improving communications.

7.4 Allotments to Meon Vale and proposed change from license agreement with individual plot holders to Allotment Committee. Members to consider annual rent charge (see attached).

-2-Aug 2024

7.5 Bus shelter and request for approval from St Modwen.

7.6 Internal auditor challenge & WALC

8. Meon Vale Asset Transfer

8.1 Members to consider recent communications from our solicitors and to consider how they wish to proceed based on the specified options.

8.2 Based on members decision, to map out an action plan.

8.3 Discussions with SDC regarding new Parish Council within Meon Vale

9. Press & Media Communication

9.1 Members to consider press articles, and its procedure for managing the press.

10. Marston Meadow & Public Engagement

10.1 to receive any information from the Marston Meadow Working Group including status on ongoing projects approved by full council.

10.2 to confirm date for a public open day to highlight plans and options for Marston Meadow, speed mitigation and newsletter.

11. Finance

11.1 To receive bank reconciliation and bank statement and to review items of payment requiring approval (see attached Appendix A)

11.2 To review financial controls in accordance with new financial regulations including payment schedule

11.3 To receive budget summary.

11.4 To review Scheme of Delegation to the Clerk in accordance with new financial regulations

12. Correspondence

To receive any correspondence relevant to parish council business.

13. Councillors Reports

Council members to inform full council of any ongoing matters including next steps for mapping out three-year strategic plan.

14. Meeting Dates

Members to confirm dates and venue for meetings

Debbie Woodliffe
Parish Clerk /RFO

13th August 2024