

Marston Sicca Parish Council

www.marstonsicca-pc.gov.uk

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Reg. Office:

The Forge House, 6 School Street, Honeybourne, Evesham, WR11 7PJ

Draft Minutes of Ordinary Parish Council meeting held Long Marston Village Hall February 19th, 2024, 7.30pm

Members Present: Cllr. Ian Johnsey (Chair), Cllr. Bill Tempest, Cllr. Noel Davis, Cllr. Steve Barker, Cllr. Colin Parrott,

Clerk: Debbie Woodliffe

District Councillor. Stuart Keighley

Also present: seven members of the public present

1. Apologies

Apologies received from Councillor Richard Whittaker

2. Declaration of Interest

None declared.

3. Public open Session

3.1 Resident from Shackleton Village advised members of the desire to drop 'village' from the site name. Same resident also advised residents still waiting for post boxes to be sited.

3.2 Resident of Meon Vale asked for an update on the floor cleaning machine for Meon Community Centre. The Clerk confirmed the machine has been ordered. Members were advised of a Residents Association meeting which will take place on Feb 29th.

3.3 Member of the Meon Vale Allotment committee advised a meeting of plot holders will take place and requested a list of allotment members to be sent. Clerk to action.

3.4. Resident of Long Marston asked if all council members were open minded with regards to options for a new community hall, and potential siting on Marston Meadow. Members confirmed there were no firm plans for a new community building but were prepared to view all options.

3.5 Meon Vale resident highlighted a problem with Persimmon & the resale of homes with defects.

4. County & District Councillor Reports

4.1 County Councillor Darren Pemberton not present and no report was received.

4.2 District Councillor Stuart Keighley had sent council members a full report in advance of the meeting. Main points included:

(i) The closure of the Warwick Road northbound is likely to remain closed for 6 months. Cllr. Keighley felt the level of accountability of WCC and Highways and the consultation process with SDC is lacking.

(ii) Southwest Relief Road and Active Travel Solutions

Senior Councillors and Officers from SDC met with Izzy Seccombe and Officers from WCC to discuss the existing traffic problems and the large housebuilding programme south of the

river. Homes England and the DOT Active Transport Group were present. The issue is the funding of the SWRR (now approaching £160M) which was linked to these new developments and the effective blockage of further housing development pending improvements to the traffic congestion and other travel options. **The funding gap is now approaching £120M.** The road proposed is a single carriageway around 3km in length with around half being an elevated section over the river, the Greenway and the SSSI meadows. (iii) Cllr. Tempest discussed a potential light railway with Cllr. Keighley. This topic would require a detailed study.

(iv) Cllr. Keighley confirmed he has had traffic discussions in advance of Rail Live (19th and 20th | June), with a view of having better traffic management and parking solutions.

5. Minutes of the previous meeting

Members considered Minutes of the meeting held on January 15th, 2024 to be an accurate account. Minutes were subsequently approved and signed.

6. Chairmans Comments

Cllr. Johnsey informed members of a site meeting held with Highways officer Michael Rogers on February 2nd. The main objectives were to highlight the impact on footpaths from encroaching hedges, the cracks and state of the main footpath through the village and a protruding drain cover outside the village hall. Highways acknowledged the problem, confirming the protruding cover would be remedied, and repairs would be made to the worst areas of footpath. A report will be provided to include an action plan for tackling over- grown hedges. Clerk to chase.

7. Clerks comments on outstanding matters

6.1 Members had already agreed to provide a bus shelter to Meon Vale but wanted a more detailed spec and cost indications. The clerk confirmed discussions had been held with SDC who confirmed the Parish Council may need consent from WCC County Highways Maintenance Team to erect a bus shelter on WCC maintained public highway. The area in question is currently unadopted but decided to secure the view of Highways who confirmed bus shelters are considered permitted development. Two bus shelter manufacturers have been approached to provide cost breakdown for providing a transparent shelter with in/out frame and to include the preparation for siting.

6.2 Clerk advised members of quotations received for new notice board to Shackleton Village (to be shared with Quinton Parish Council). Members had already agreed to share the costs of providing a NB and members accepted the quote of £935 plus vat with 50% to be invoiced to Quinton PC. Members had also previously resolved to erect a notice board at the allotment site within Meon Vale. The cost of £390 plus vat was agreed.

8. Meon Vale Assets

8.1 Transfer of assets to the Parish Councils did not conclude on the expected Feb 29th date due to a confidential issue relating to St Modwen Homes. A further license to occupy (valid for 12th months) was proposed, and members agreed to continue under the temporary license agreement until formal transfer was ready. This is now expected to conclude in April 2024.

8.2 The clerk was asked to investigate a process that would enable operational requirements for the Meon assets to continue should the AMC be unable to meet. The Clerk advised members, the only

solution would be to agree delegated powers to clerk but on the basis the decisions made are in accordance with the AMC brief. Members to agree delegated powers are the next meeting.

8.3 Trustees have been appointed to help administer the Pavilion Charity and are working to transfer all responsibility from the Parish Council to the charity by end March 2024.

9. Tenders

Members discussed the ground maintenance contract. It was resolved to contact Thomas Fox to see if it would be possible to extend existing price for further year. Clerk to action.

10. Correspondence

10.1 An email from the football team using the field within Meon Vale made comments related to the amount of dog mess on the site making it difficult for the young teams to play. Members discussed the issue with the field still in the ownership of St Modwen but, once transferred will consider segregating a dog walking space and provide signage. Matter will be placed on the agenda once transfer has concluded.

11.. Finance

Clerk/RFO produced bank reconciliation and payments requiring approval. Summary as follows:

BANK REC DATA as at 19/02/2024

Total Bank Balance = £150,179.65

Total Reserves = £126,125.81

11.1 Council members approved the following:

Payments made.

Date	Payee	Cheque No	£	Details
06/02/2024	HMRC	BP	78.40	Tax PAYE
06/02/2024	GM LUnghley	BP	80.00	Training

Online Payments for Approval:

Date	Payee	Cheque No	£	Details
19/02/2024	LM Village Hall	BP	48.00	Hall Hire
19/02/2024	Bentens	BP	60.00	Payroll services
19/02/2024	WALC	BP	36.00	Charity Law course
19/02/2024	TOPs plants	BP	158.40	Trees / M. Meadow
19/02/2024	HSBC	BP	8.00	Bank Charges
19/02/2024	Parish Clerk	BP	21.39	Stationery
29/02/2024	Parish Clerk	BP	313.33	PAYR

Community Centre Payments Made

Date	Payee	Cheque No	£	Details
01/02/2024	British Gas	DD	149.94	Gas Supply
01/02/2024	Nisbets	DC	37.79	CIL (Pavilion)
06/02/2024	HMRC	BP	470.34	TAX & NI
06/02/2024	J. Cotton	BP	24.00	Catering Course
06/02/2024	Scottish Power	BP	1232.08	Electricity supply
06/02/2024	H Leedham	BP	676.94	CC Stock
09/02/2024	NEST	DD	140.53	Pension Payment
13/02/2024	Water Plus	BP	149.88	Water Supply

Community Centre Payments for Approval

Date	Payee	Cheque No	£	Details
14/02/2024	Smarty	DC	12.00	Sim Card Internet
14/02/2024	Philip Dennis Food	DD	1371.80	Jan. Invoices
19/02/2024	Bentens	BP	60.00	Payroll Services
19/02/2024	Billy's Coffee Co	BP	173.64	CC Stock
19/02/2024	Origin Eden	BP	160.00	Coffee
19/02/2024	H Leedham	BP	150.60	CC Stock
25/02/2024	Biffa Waste Services	DD	246.33	Waste collection
28/02/2024	J. Cotton	BP	***	PAYE
28/02/2024	S. Hillier	BP	***	PAYE

12. Policies, Events & Training

12.1 Finance regulations and Standing orders remain correct.

12.2 Members will conclude on confirmed April litter picking day at next parish council meeting.

12.3 WALC round up will be sent to council members to identify relevant training modules.

13. Three Year Strategic Plan

Members debated the benefits of working on a 3-year plan for the parish. It was resolved to organise a specific committee to work on key priorities and future objectives. Committee members to be identified and confirmed at next PC meeting.

14. Planning Matters

Members discussed and resolved on the following.

14.1 24/00172/FUL, MARSTON HOUSE, LONG MARSTON

PROPOSED SINGLE STOREY EXTENSION AT REAR TO SQUARE UP PREVIOUSLY APPROVED APPLICATION 21/03676/FUL

Decision: No objection

14.2 24/001180/ELEC, FIELDS 7954 & 5563 HITHERTO PART OF LONG MARSTON GROUNDS INSTALLATION OF A THIRD WIRE TO THE EXISTING OVERHEAD ELECTRICITY LINE TO SUPPLY CAMPDEN ROAD SERVICE STATION.

Decision: No objection

14.3 24/00286/FUL, 10 CHESTNUT AVENUE, MEON VALE

REAR SINGLE STOREY EXTENSION TO FORM ADDITIONAL LIVING AREA

Decision: NO OBJECTION

For information:

22/03664/REM, Airfield House (Quinton Ward)

APPROVAL OF RESERVED MATTERS APPLICATION FOR 60 AFFORDABLE DWELLINGS AND ASSOCIATED WORKS

15. Climate Change, Environmental and Community Wellbeing

15.1 Marston Meadow working group have their first meeting scheduled post land transfer.

15.2 No Crime report discussed. Clerk to get details for next meeting.

15.3 Members discussed flooding and whether current processes require review. Members resolved to identify potential flood hot spots and to place in next newsletter a flood update asking residents to respond with any flooding issues.

Members were advised the culvert in Meon Vale Gardens had been full of debris. A resident of Shackleton Village noted how the attenuation pond on site had coped well with recent rainfall.

16. Parish Councillor Reports

16.1 Cllr. Davis confirmed the Neighbourhood Plan is now finished and the referendum will take place in Long Marston Village Hall on March 28th 2024. The referendum is organised by Stratford District Council and runs like a normal election.

16.2 Cllr Parrott noted the continual dilemma of having to tackle high maintenance costs relating to the village hall. Members were advised of a village hall survey being contacted that will assess 200 village hall and their working practices.

16.3 Cllr. Barker reaffirmed the intention of mapping an action plan for Marston Meadow with priority being to secure the entrance.

17. Date of next meeting

18th March Long Marston Village

Meeting Closed 21.43

Clerk/RFO Marston Sicca Parish Council