

Marston Sicca Parish Council

www.marstonsicca-pc.gov.uk

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Reg. Office:

The Forge House, 6 School Street, Honeybourne, Evesham, WR11 7PJ

Draft Minutes of Ordinary Parish Council meeting held Long Marston Village Hall January 15th, 2024, 7.30pm

Members Present: Cllr. Ian Johnsey (Chair), Cllr. Bill Tempest, Cllr. Noel Davis, Cllr. Steve Barker, Cllr. Colin Parrott,

Clerk: Debbie Woodliffe

District Councillor. Stuart Keighley

Also present: Four members of the public present

1. Apologies

Apologies received from Councillor Richard Whittaker

2. Declaration of Interest

None declared.

3. Public open Session

3.1 Resident from Shackleton Village advised members of the need to organise a post box for the village. Royal Mail are responsible for siting post boxes, but the process can take time.

3.2 Resident from Meon Vale reminded council members of the decision to procure a floor cleaner for Meon Community Centre/Village Hall. Clerk to action.

4. County & District Councillor Reports

4.1 County Councillor Darren Pemberton not present and no report was received.

4.2 District Councillor Stuart Keighley confirmed there is a new council plan with £2m available to help make reforms (including the planning department). Members were also advised of a £500k fund available to climate change initiatives.

Members were reminded of issues relating to rural fire stations and lack of resource. A consultation will be held with the fire brigade in February. Cllr. Keighley also confirmed he is in contact with organisers of Rail Live event, to ensure parking procedures are dealt with correctly going forward.

5. Minutes of the previous meeting

Members considered Minutes of the meeting held on December 18th 2023, to be an accurate account. Minutes were approved and signed.

6. Clerks comments on outstanding matters

6.1 Clerk had sent copy of social media Policy to members. It was resolved to adopt the policy.

6.2 Clerk gave an update on bus shelter options with approx. price guides. Clerk to revert to three suppliers to give specific quotation including preparation of the base off the public footpath.

6.3 Clerk requested Council's approval to engage the services of Gill Lungley as and when specialist council advice was required. Gill Lungley was training officer for CiLCA. Council resolved to include Gill Lungley on any support advice as and when required.

6.4 Clerk raised the matter of a notice board to Shackleton Village. The NP would be similar to Meon Vale and shared with Quinton PC. The initial figure of £700 was discussed, but the quote needs to be updated to include a double sided, on leg NB. Clerk to provide details by next meeting.

6.5. Clerk confirmed a Parish Council Vacancy had been posted.

7. Correspondence

7.1 Members were advised of a repeat order suggestion received from PI Play Inspectors quoting fixed priced. It was resolved to confirm repeat order.

7.2 SDC had sent an email regarding the allocation of band D dwellings within Shackleton Village, and that they had made a calculation error by placing the first phase of dwellings into Marston Sicca Parish. The matter was discussed later in the meeting when reviewing finance and the precept.

7.3. Members received an update from Loddars regarding the transfer of Marston Meadow.

8. Public Footpaths Long Marston

8.1 The clerk had requested a site visit from Highways to discuss verges and hedges that encroach on village footpaths. Clerk to Chase Michael Rogers for a date before end January.

9. Meon Vale Assets

9.1 Members were advised the transfer of Meon Vale assets continues to be delayed due to change of name issues within St Modwen. The Clerk had asked if the transfer could be orchestrated directly from St Modwen Development but was advised it must be through St Modwen Homes. The Clerk urged St Modwen to organise formalities asap.

9.2 Members felt the process of managing the assets should be through the AMC but that this needed better defined terms of reference. More still, there needed to be confirmation of members and robust process for ensuring fair and reasonable share of responsibility.

9.3 Members agreed to the provision of £15k budget within the parish councils reserves towards costs for asset maintenance and related costs. This should mirror same budgeted sum within Quinton PC. It was resolved to ringfence 15k within the next budget.

9.4 Members discussed the S106 condition placed on St Modwen regarding a community worker (minimum 10 hours per week). Members felt any staffing requirement should be determined after the asset transfer had been concluded, and when details of a potential role were more determined. It was resolved not to have the S106 condition for community worker transfer to the parish council. Clerk to inform St Modwen.

10. Finance

Clerk/RFO produced bank reconciliation and payments requiring approval. Summary as follows:

BANK REC DATA as at 15/01/2024

Total Bank Balance = £152,991

Total Reserves = £127,514

-3-/January 2024

10.1 Council members approved the following:

Payments made.

Date	Payee	Cheque No	£	Details
08/01/2024	ICO	DD	35.00	Data Protection
09/01/2024	G. Lungley	BP	13.32	Council support
09/01/2024	HMRC	BP	78.40	PAYE Tax

Online Payments for Approval:

Date	Payee	Cheque No	£	Details
15/01/2024	Uberdoodle	BP	437.50	Newsletter/website
17/01/2024	Npower	BP	430.07	Street Lighting
20/01/2024	HSBC	CHG	31.49	Bank Charges
31/01/2024	Parish Clerk	BP	***	PAYE

Community Centre Payments Made

Date	Payee	Cheque No	£	Details
02/01/2024	British Gas	DD	68.00	Gas Supply
09/01/2024	NEST	DD	134.23	Pensions
09/01/2024	Water Plus	BP	26.18	Water Supply
09/01/2024	Scottish Power	BP	701.11	Electricity supply
09/01/2024	HMRC	BP	448.78	Tax and NI
09/01/2024	H Leedham	BP	297.70	Stock (pavilion)
12/01/2024	Smarty	DC	12.00	Sim / Internet

Community Centre Payments for Approval

Date	Payee	Cheque No	£	Details
14/01/2024	Philip Dennis Food	DD	685.34	Stock (Pavilion)
29/01/2024	Biffa Waste	DD	246.33	Waste collections
31/01/2024	J. Cotton	BP	***	PAYE
31/01/2024	S. Hillier	BP	+++	PAYE

10.2 Council members reviewed and agreed the 2024/25 budget. Clerk to Publish. Precept was confirmed @ £37,000.

10.3 Council members confirmed reserves including £15k ringfenced for Meon Vale assets.

11. Planning matters discussed:

11.1 23/03314/FUL, Rail Innovation Centre, Station Road

Extension to gatehouse and associated works (retrospective)

THIS WORK WAS COMPLETED IN JUNE 2023. FOR THIS REASON, RETROSPECTIVE PLANNING PERMISSION IS BEING SOUGHT

Decision – NO OBJECTION

11.2 21/02405/REM, PHASE 4C FOR 109 DWELLINGS, WELLINGTON AVENUE

Application refused as the development would result in it being overly cramped, dense, uncharacteristically urban development, which would not be sensitive to its setting and would be out of character when compared with other phases on Meon Vale. Unjustifiable impacts on the landscape, local wildlife, insufficient parking provided. Housing mix is skewed towards larger homes and conflicts with SDC's policies, affordable housing is not correctly dispersing across the site.

4-/January 2024

12. Councillor Reports

12.1 Cllr. Davis confirmed we are waiting on SDC to sign off the proposed neighbourhood plan with the referendum being the next stage.

12.2 Cllr Parrott gave members an update on LM village hall and the remedial work required. There was some debate as to whether the removal of a paper newsletter was contributing to lack of attendance at village hall events. Members felt due to the costs of print, more evidence should be provided. Matter to be deferred to future meeting.

Clark to also provide Cllr. Parrott with Cyber check contacts.

13. Date of next meeting

19th February 2024, Meon Vale VH/Community Centre

Meeting Closed 21.53

Clerk/RFO Marston Sicca Parish Council