

Marston Sicca Parish Council

www.marstonsicca-pc.gov.uk

Email: clerk@marstonsicca-pc.gov.uk

Reg. Office:

The Forge House, 6 School Street, Honeybourne, Evesham, WR11 7PJ

Draft Minutes of Ordinary Parish Council meeting held Long Marston Village Hall September 18th, 2023, 7.30pm

Members Present: Cllr. Ian Johnsey (Chair), Cllr. Bill Tempest, Cllr. Steve Barker, Cllr. Colin Parrott,

Clerk: Debbie Woodliffe

County Councillor. Daren Pemberton

Councillor. Stuart Keighley

Also present. Five members of the public present

1.Apologies

1.1 Apologies received from Cllr. Noel Davis

2.Declaration of Interest

None declared.

3.Public open Session

3.1 Member of the public queried the road closure to Long Marston (works to be carried out by Severn Trent) and if further speed calming measures would be taken when the road opens. County Councillor noted later the reference to speed bumps and confirmed this was no-longer a method used.

3.2 Council members were asked if any action would be taken to remedy the poor state of the verges to Station Road/Milcote Lane. If traffic is to be diverted away from the Binton Bridge along this route, some urgent remedial work to the verges would need to be actioned. The matter was given to Cllr. Pemberton. Council members were also asked to investigate an advertising sign to Station Road and restricts visibility for car drivers.

3.3 a resident of Meon Vale thanked council members for the work and commitment given to the Meon Vale assets and advised members of the poor lighting from the car park to the entrance to the Meon Vale Village Hall and that the walkway passes through a dark walkway. Council members will investigate.

3.4 the parish council were asked to review the planned business centre/remote work facility to the village hall and has a 'need' been established.

3.5 a resident asked if a resident from Long Marston could acquire an allotment. The Chair and Clerk confirmed allotments were available in Meon Vale and as some reconfiguration of the site was about to take place, provision for wider use may be possible. It was agreed to note allotments in the next newsletter.

3.6 a resident asked council members if they would assist with a Clerk for the Coopers Foundation. The existing clerk is due to retire, and a replacement is needed. Members were reminded of the

-2-/September 2023

function of the Coopers Foundation and its benefits. Cllr. Parrott said he would respond to the question asap.

3.7 members were asked to help remedy the problem of having insufficient dog bins along the greenway including the area close to the Fernleigh Park. Council to investigate.

3.8 member of the public again raised concerns over the state of verges along Milcote Lane.

4. County & District Councillor Report

4.1 C. Councillor Daren Pemberton made a comment regarding dog bins and that they were placed in accordance with S106 requirements.

4.2 members were advised some re lining was planned for Station Road

4.3 members were also updated on status to Binton Bride, and although closure and works were to commence in August, the works have been delayed until Beginning October. There will be intermittent closures for all, and/or vehicles with some temporary opening for walkers and cyclists. Clerk to place correct details on the PC notice board. Diversion details will be posted asap.

4.4 D.Councillor Stuart Keighley mentioned in lieu of HS2 funds were supposed to be available for Warwickshire for speed calming. The matter is being investigated.

4.5 Cllr. Keighley confirmed he had recently organised some meetings Susan Juned, the new leader of Stratford on Avon District Council. This included meetings with the General Manager of Porterbrook who confirmed an interest to work more with the community.

4.6 an update was given on Airfield House and the proposal to be all affordable housing, although including a mix of properties under shared ownership. Including LMA Garden Village, the market conditions have slowed which has made occupation rates fall. Still waiting for trigger point for community hub.

4.7 Cllr. Keighley confirmed nothing further concluded regarding ATW. There is a landscaping objection to the ATW proposal but still waiting on the audit of the Vactos Stratford Transport Plan.

5. Minutes of the previous meeting

Members considered Minutes of the annual meeting of the parish council held on August 21st, 2023, to be an accurate account. Minutes were approved and signed.

6.Clerks Report

6.1 Marston Meadow, clerk advised members that the final agreement document was still with Lagan Homes, but that an email has been sent to Shoosmiths (Lagan Solicitors), asking for specific reasons for delay and a date in which the matter will be concluded.

6.2 Clerk advised, cost assessment for local bus shelters varied considerably and would need to know approx. number of residents and construction of the building. Members confirmed size for approx. 12 residents should be sufficient. The Clerk also advised Nigel Whyte from WCC had also been contacted along with St Modwen.

7. Correspondence

7.1. Council members had been sent the surveyors report on Long Marston Village Hall. Cllr. Parrott advised the matter was going to be discussed as a priority with the Village Hall Committee and would revert to the parish council with comments prior to the next meeting.

7.2 Members were advised of a request to replace some trees to Marston Meadow, with anticipated cost to be £300. It was resolved to provide a grant of £300 for the replacement trees.

-3-/September 2023

8. Fernleigh Park

8.1 Both Dist. Cllr. Keighley and Cllr. Tempest raised points about the development. With phase 1b, would take properties up to 900 with 178 properties occupied. Still waiting on trigger point for community hub.

8.2 Dist. Cllr. Keighley advised he is looking to arrange a meeting with the developer and SDC community support officer to discuss community infrastructure for the development.

8.3. Cllr. Tempest emphasised the need to focus on road infrastructure before concluding on further new builds.

9. Meon Vale Assets

9.1 Due to issues relating to the Charity for the Pavilion and the required trustees, the Clerk asked members if the Pavilion Community Space could continue in the short term, to be managed by the Parish Council until the trustees had been appointed. Members resolved to agree to the request.

9.2 Transfer of the assets is dependent on the final legalities being concluded with the respective solicitors. The Clerk has chased to enable the AMC to implement operational processes. St Modwen had already been approached regarding the village hall and the need to open this important community centre, but we are waiting on final safety/fire checks to be completed.

9.3. Council members were asked to ringfence £2500 towards asset costs when the transfer is concluded. This would match same figure agreed by Quinton Parish Council. Members resolved to ringfence £2500.

10. Finance

10.1 Clerk/RFO produced bank reconciliation and payments requiring approval. Summary as follows:

BANK REC DATA as at 18/09/2023

Total Bank Balance = £148,966.31

Total Reserves = £121,503.26

10.2 Council members approved the following:

Date	Payee	Cheque No	£	Details
01/09/2023	SK Hillier	BP	****	PAYE
05/09/2023	Geoxsphere	BP	54.00	Parish Online
05/09/2023	Allcott Associates	BP	1074.00	LM V.Hall survey
15/09/2023	HP Instant Ink	DC	22.49	Printer Ink

10.3 Online Payments for Approval:

Date	Payee	Cheque No	£	Details
18/09/2023	HSBC	CHG	8.00	Bank Charges
18/09/2023	Moore Auditors	BP	378.00	External Audit
18/09/2023	Elan City	BP	2592.01	Speed Calming VAS
18/09/2023	Thomas Fox	BP	613.20	Grnd. Maintenance
18/09/2023	Parish Clerk	BP	8.25	Printer Ink
23/09/2023	Microsoft	DC	79.99	Annual Renewal 365
30/09/2023	Parish Clerk	BP	904.48	PAYE (Qtr)
30/09/2023	HMRC	BP	226.00	HMRC

10.4 Community Centre Payments Made

Date	Payee	Cheque No	£	Details
04/09/2023	M Build	BP	594.00	Refurb (CIL)
04/09/2023	Londis	DC	3.44	Commodities Pav
08/09/2023	NEST	DD	31.85	Pension (Pav)
11/09/2023	Londis	DC	2.49	Commodities Pav
15/09/2023	Smarty	DC	12.00	Internet Connection
18/09/2023	Philip Dennis Food SVC	BP	1564.00	Commodities Pav

10.8 Community Centre Payments for Approval

Date	Payee	Cheque No	£	Details
18/09/2023	Water Plus	BP	51.02	Water Supply Pav
18/09/2023	M Build	BP	265.80	Refurb (CIL)
18/09/2023	Finishing Touches	BP	865.00	Refurb (CIL)
18/09/2023	SK Hillier	BP	168.89	Commodities Pav
18/09/2023	King Coffee	BP	408.00	Coffee Machine SVC
18/09/2023	Nisbets	BP	670.45	Kitchen Equipment
18/09/2023	Fatboys Catering	BP	16.01	Catering supplies
24/09/2023	Biffa Waste Services	DD	151.08	Waste collection
30/09/2023	SK Hillier	BP	****	PAYE

11. Planning matters discussed:

23/02030/FUL, Sicca Lodge, Wyre Lane, Long Marston. Installation of conservation type roof light at rear of roof to bathroom area.

Decision: No Objection

23/00138/VARY, Airfield House, Variation of conditions 3,7,8,9,13,19 and 24 of 20/02745/OUT as well as ALL dwellings now being affordable.

Decision: Objection

23/02422/AMD, Community/Employment Hub, LMGV. Non-material amendment to condition 13 of 20/00606/REM to enable foundation trench to be dug prior to a detailed plan showing existing site levels and proposed finished ground floor levels being submitted and approved in writing by LPA>

Decision: No Objection

22/00114/OUT All Things Wild.

Matter remains on going.

21/02405/REM, Phase 4C, Wellington Avenue, Meon Vale. Reserved matters amendments

Decision: Objection.

-5-/September 2023

12. Council member reports

12.1 Cllr. Barker confirmed the new VAS unit has arrived with final cost lower than expected @ £2565 with fixings inc. VAT. The unit has been installed on a post north of the village hall (facing north) to record speed and display warnings to drivers as they pass the school bus pick up/drop off point at Barley Fields.

12.2 Cllr. Parrott notified members of a warm hub project and is investigating funding.

12.3 Cllr. Whittaker advised the woodland play area within Meon Vale is scheduled to start 2024.

12.4 Cllr. Craige mentioned the street- light to Bailey Avenue is not working, Clerk to report back.

12.5 Cllr. Whittaker and Cllr. Craige confirmed they will be considering next steps on Climate Change and Biodiversity action plan.

13. Date of next meetings:

13.1 Ordinary Parish Council Meeting October 16th Meon Vale Village Hall (pending safety checks having been completed).

Meeting closed 21.43.

Debbie Woodliffe, Parish Clerk/RFO