

Marston Sicca Parish Council

www.marstonsicca-pc.gov.uk

Email: clerk@marstonsicca-pc.gov.uk

Reg. Office:

The Forge House, 6 School Street, Honeybourne, Evesham, WR11 7PJ

Draft Minutes of Ordinary Parish Council meeting held Long Marston Village Hall August 21st, 2023, 7.30pm

Members Present: Cllr. Ian Johnsey (Chair), Cllr. Noel Davis, Cllr. Bill Tempest, Cllr. Steve Barker, Cllr. Colin Parrott,

Clerk: Debbie Woodliffe

District Councillor. Stuart Keighley

Also present: Four members of the public present

County Councillor Daren Pemberton not present, no apologies received.

1.Apologies

1.1 Apologies received from Cllr. Whittaker and Cllr. Craige

2.Declaration of Interest

None declared.

3.Public open Session

3.1 Resident queried status of transfer of assets to Meon Vale and transfer of open space to the Parish council. Members gave a short comment as the points would be covered later in the agenda.

3.2 Council members were asked when the AMC (Asset Management Committee) would be meeting and would it be open to the public. Cllr. Parrott confirmed meeting would be August 29th and would be open to the public.

3.3 Meon Vale resident asked if there had been any update on a possible bus shelter for Meon Vale. Clerk confirmed cost options were being reviewed.

3.4. Members were advised of poor signage to station road. District councillor Stuart Keighley said the matter would be investigated.

3.5 Resident queried when Severn Trent now planned to start works to Meon Vale and what would duration be. Clerk to investigate and report back by next meeting.

3.5 Following the survey conducted on Long Marston Village Hall, a resident asked if the information would be made public. Cllr. Parrott confirmed details would be available once they have been studied by the Parish Council and Village Hall Committee.

4. County & District Councillor Report

District Councillor Stuart Keighley send a comprehensive report. Comments included:

4.1 Cllr. Keighley confirmed a significant amount of opposition for WCC to join the West Midlands Combined Authority led to it being abandoned.

4.2 Members were advised proposed rail office closures have a consultation period extended to September 1st. SDC strongly opposed the move to remove the ticket office staff as it was felt this would have a negative impact on travellers requiring extra needs or had complex travel requirements.

4.3 Sessions are being held for Councillors to engage in the new 4-year District Council Plan. This work is being coordinated by consultants Gleeds. Opportunities for comment will be available as the development of the plan progresses.

5. Minutes of the previous meeting

Members considered Minutes of the annual meeting of the parish council held on July 17th, 2023 , to be an accurate account. Minutes were approved and signed.

6. Clerks Report

6.1 Clerk confirmed the plaque for Barley Fields had been ordered.

6.2 Meon Vale Assets:

(i) Transfer cannot be concluded without legal agreements being finalised. There have been some significant delays on the part of the PC solicitor Robert Lunn & Lowth with various calls and emails remaining unanswered. After requesting senior partners to investigate, communications between PC solicitor and Lodders (acting for St Modwen), were finally underway. Clerk wrote to point out we had experienced 5 weeks of delay without a satisfactory reason.

(ii) St Modwen need to complete key checks on the buildings including Fire Check and snag meeting with the two respective parish councils. Date to be confirmed.

(iii) St Modwen confirmed along with a section of the greenway, the attenuation ponds are included in the transfer. AMC to consider maintenance along with other areas within the transfer agreement.

6.3 Marston Meadow – Severn Trent solicitors and Parish Council solicitors have concluded on all wording within the transfer agreement. The document now sits with Shoosmiths (Lagan Solicitors) to finalise the agreement. Clerk was informed the contract should be back with our solicitors by 15th September.

6.4 Meon Vale Allotments have had changes in tenancy agreement with pitch owners, but the majority of plots remain in a poor state. Whitings were not keen to work the site for the new tenants but would have been costly as the process would have had to be steered via Preim. Cllr. Johnsey agreed to help improve the site, but a meeting needs to be organised with plot holders to review terms and conditions.

6.5 The Clerk confirmed bleed kits had been ordered.

6.6. The Clerk is investigating costs for bus shelter to Meon Vale and possibly to Long Marston.

7. Correspondence

7.1. Email from Cllr. Daren Pemberton confirmed the closure to Binton Bridge will not commence on September 1st as originally planned. It was suggested work will start on September 15th.

7.2 Planning consultant Jonathan Thompson wrote to confirm the application regarding phase 1b has been submitted by Cala.

8. Fernleigh Park

8.1 Debate continued over the rate of occupancy and the commitment to build community centre. It was agreed that the PC should maintain a close eye on the issues relating to the development.

9. Neighbourhood Plan

9.1 Cllr. Davis confirmed Regulation 16 consultation has been completed and the plan and related documents have been submitted to an independent examiner. It is hoped the examiner will respond within September and may include items for amendment. Once this stage has been completed, the next will be a public referendum (later this year). This enables residents to vote on the plan and on the expectation, it receives a yes vote, the Neighbourhood Plan will come into force. This will help the Parish Council with planning but also increases any CIL monies due to the parish.

10. Finance

10.1 Clerk/RFO produced bank reconciliation and payments requiring approval.

BANK REC DATA as at 21/08/2023:

Total Bank Balance = £153,566.02

Total Reserves = £118,842.43

10.2 Council members approved the following:

Date	Payee	Cheque No	£	Details
01/08/2023	Bentens	BP	60.00	Payroll
18/08/2023	HP Instant Ink	BP	22.49	Printer Ink
18/08/2023	HSBC	CHG	8.00	Bank Charges
18/08/2023	Thomas Fox	BP	744.00	Grnd. Maintenance
18/08/2023	LM Village Hall	BP	79.36	Grant Rates

10.3 Online Payments for Approval:

Date	Payee	Cheque No	£	Details
21/08/2023	Thomas Fox	BP	613.20	Grnd. Maintenance
21/08/2023	I.Johnsey & Co.	BP	1060.00	Grnd. Maintenance
21/08/2023	Parish Clerk	BP	8.40	Printer paper
21/08/2023	NALC	BP	17.47	Councillor Guides
21/08/2023	LM Village Hall	BP	80.00	Hall Hire
21/08/2023	Allscott Commercial	BP	1074.00	Village Hall Survey

10.4 Community Centre Payments Made

Date	Payee	Cheque No	£	Details
01/08/2023	B&Q	DC	33.50	Paint (CIL funds)
02/08/2023	Scottish Power	BP	57.50	Electric Supply
02/08/2023	Bentens	BP	60.00	Payroll
02/08/2023	St Modwen	BP	1967.42	Refund
02/08/2023	St Modwen	BP	343.19	Refund
02/08/2023	St Modwen	BP	1282.35	Refund
07/08/2023	The Barn	DC	100.00	Light Pavilion (CIL)
10/08/2023	Budget Waste Mngt	DC	173.00	Skip Pavilion (CIL)
10/08/2023	Budget Waste Mngt	DC	80.00	Skip (CIL)
11/08/2023	Budget Waste Mngt	DC	253.00	Large Skip (CIL)

10.8 Community Centre Payments for Approval

Date	Payee	Cheque No	£	Details
21/08/2023	Water Plus	BP	50.49	Water supply
27/08/2023	BIFFA	DD	120.86	Waste collection
30/08/2023	British Gas	DD	14.18	Gas supply
31/08/2023	Mrs SK Hillier	BP	*****	PAYE

11. Planning matters discussed:

23/01708/LBC, The Grange, Long Marston – New structural steel to support existing timbers. Failing internal brick wall to be replaced with a stud wall. Main alterations to Grade II house approved under application 22/03028/LBC & 22/03027/FUL

Decision: No Objection

23/02055/LBP, Long Marston Grounds, Station Road – Refurbishment to main bathroom and introduction of walk-in shower and move position of hand wash basin.

Decision: No Objection

23/01271/FUL Larch Road, Meon Vale – side extension with relocated main entrance to principal elevation. Permission Granted

23/01215/FUL Chestnut Corner, convert part of garage and first floor above into living annexe for applicants' parents. Siting of air source heat pump on east elevation. Permission Granted

21/02405/REM, Phase 4c Meon Vale 109 dwellings

Pending consideration.

23/01223/VARY Fernleigh Park, proposed change to trigger points for the building of the community centre & employment hub. Pending consideration.

12. Council member reports

12.1 Cllr. Barker advised members that data retrieved from the VAS system showed an improvement in speeding with over 90% of vehicles travelling under 40mph. The VAS has now been repositioned to the centre of the village. Data further noted approx. 1350 vehicles travel through the village each day.

12.2 To continue with the parish council's speed reduction objectives, members discussed acquiring a second VAS system. Cllr Barker confirmed the cost would be £3336. Council members unanimously agreed to purchase the second system.

12.3 Due to the lateness of the meeting, it was decided to discuss Marston Meadow at the next meeting.

13. Date of next meetings:

13.1 Ordinary Parish Council Meeting September 18th Long Marston Village Hall.

Meeting closed 21.59.

Debbie Woodliffe, Parish Clerk/RFO