

**Marston Sicca & Quinton Parish Councils
Asset Management Committee Meeting**

AGENDA

Tues 29th August 2023, 7.30pm

Pavilion Meon Vale

1. Apologies

2. Declaration of Interest

3. Report on any working group meeting between formal AMC meetings and agree previous minutes.

4. Public Open Session

To receive questions from the public on matters relating to Meon Vale Assets.

5. Terms of reference

5.1 To conclude on delegation of powers to the AMC- to provide an overview of responsibilities including any agreed financial powers & any individual portfolios.

5.2 To agree on a process where any item that requires full council consideration (i.e., outside the remit of the AMC), the clerks will place the item(s) on their respective parish council agendas to ensure both Quinton and Marston Sicca Parish Council are aligned in the decision-making process.

6. Change of name to Meon Vale Village Hall

To consider changing the name to Meon Vale Community & Business Centre

7. Website development

7.1 To determine content and timeline including booking process, facilities list, price list, events diary, advantages of use (e.g., free parking), café close by, location

8. Operations to the two buildings – Pavilion & Village Hall

8.1. Update from Village Hall committee

8.2 Update from Charity regarding the pavilion (lease to be debated for full council approval).

9. Finance

To review any financial matters relating to the assets including Preim costs.

10. Outstanding matters from previous meetings including:

10.1 Football club

10.2 Locking system.

10.3 Furniture and fitting out of the village hall (including acquisition of fridge freezer).

10.4 Waste collection agreement for village hall.

11. Communication

To receive any communication relating to the Meon Vale assets.