

# Marston Sicca Parish Council

[www.marstonsicca-pc.gov.uk](http://www.marstonsicca-pc.gov.uk)

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## Notice of Parish Council Annual Meeting May 15th, 2023

Members of Marston Sicca Parish Council are hereby summoned to attend the parish council annual meeting to be held on May 15<sup>th</sup>, at 7.30pm at Long Marston Village Hall. The meeting is open to members of the public who may take part during the open session of the meeting to put questions or raise concerns regarding matters on the agenda.

### Agenda

#### 1. Election of Chairman

#### 2. Apologies

*To receive apologies for absence*

#### 3. Declarations of Interest

*Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouses or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest.*

#### 4. Declaration of acceptance of office

*To receive the Chairman and Councillors' declarations of acceptance of office.*

#### 5. Election of Vice Chairman

#### 6. Minutes of the previous meeting.

*To approve the minutes of the meeting on March 20th, 2023.*

#### 7. General Power of Competence

*To agree and resolve that the Parish Council meets the criteria for eligibility to exercise the General Power of Competence as defined under s1(1) of the Localism Act 2011, namely, that a) the Council has a CiLCA qualified clerk and b) that the number of elected Councillors at the last ordinary election exceeded two thirds of its total number of Councillors.*

#### 8. Public Open Session

*To receive questions from the public present at the meeting including items on the agenda. Members of the public are limited to 3 minutes each.*

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## **9. Finance**

9.1 Annual Governance and Accountability Return (AGAR) Part 3

*(a) To receive and approve the internal auditor's report*

*(b) To approve the Annual Governance Statement*

*(c) To approve the Accounting Statements.*

9.2 *To receive approval for items requiring payment.*

9.3 *To provide budget plan.*

## **10. Joint Agreement between Marston Sicca and Quinton Parish Councils.**

10.1 *To consider approving the Joint Arrangement Deed between the two noted parish councils for the management of the Meon Vale assets.*

## **11. Election of Joint Committee members.**

*To appoint three members of the Parish Council to serve on the Joint Committee.*

## **12. Joint Committee Terms of Reference**

*To approve the terms of reference for the Joint Committee appointed to manage the Meon Vale assets.*

## **13. Joint Committee budget.**

*To approve 2023/24 budgeting the sum of £5000 for Marston Sicca Parish Council's contribution to the annual maintenance of the Meon Vale assets.*

## **14. District/County Councillor Reports**

*To receive any relevant information*

## **15. Changes in email addresses**

*To organise change and introduction of .gov email addresses*

## **16. Any matters from the Chairman**

## **17. Clerk report**

*To receive report and status on any outstanding matters from previous meeting and details of any action taken under delegated powers since the last parish council meeting.*

## **18. To receive any correspondence**

## **19. Review of Financial Regulations and other Parish Council Policies.**

*To review the Council's Financial Regulations and other Policies and consider what amendments, if any, are necessary.*

## **20. Planning**

20.1 *To discuss all planning items including any applications received after publication of the agenda including:*

20.2 *23/00107/FUL & 23/00108/LBC, Kings Lodge, Long Marston – erection of two single-story flat roof infill extensions, a single-storey link attached pitched roof swimming pool block. Internal and external alterations to facilitate the extensions and attic conversion.*

20.3 *23/01099/VLBC & 23/01078/VARY, The Grange, Long Marston*

*Minor alterations to scheme 23/03028/LBC already approved (door position and re-instatement of infilled window) which results in drawings 250,251,450 and 452 being updated to reflect alterations to Condition 2.*

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20.4 23/01095/LDP, 2 Perry Orchard, Long Marston

*Application for Certificate for Lawful Development – Proposed for loft conversion with front and rear velux windows.*

**21. Councillor Reports and items for future agenda.**

**22. Date of future parish council meetings.**

Council Members: I. Johnsey W.Tempest, N. Davis, R, Whittacker, C. Craige, S.Barker, C. Parrot.
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Debbie Woodliffe Parish Clerk / RFO

May 9th, 2023,

