

Marston Sicca Parish Council

www.marstonsicca-pc.gov.uk

Email: clerk@marstonsicca-pc.gov.uk

Reg. Office:

The Forge House, 6 School Street, Honeybourne, Evesham, WR11 7PJ

Draft Minutes of Ordinary Parish Council meeting held Meon Vale Pavilion December 19th, 2022

Members Present: Cllr. Ian Johnsey (Chair), Cllr. Bill Tempest, Cllr. Noel Davis, Cllr. Margaret Clarke, Cllr. Anthony Hodges, Cllr. Richard Whittaker.

Also present: District Councillor Manuela Perteghella

Five members of the public

1.Apologies

None received.

2.Declaration of Interest

2.1 Cllr. Hodges declared his pecuniary interest in Long Marston Airfield

3.Public open Session

3.1 Member of the public queried whether the land to rear of Perry Orchard (Marston Meadow) was now officially owned by the Parish Council. Council advised two of the three areas (orchard and playing field) had been transferred. The remaining area noted as space for community building was currently with Severn Trent solicitor.

3.2 Resident enquired whether there was any intention of erecting a community building on the site. Council confirmed all options will be considered (with public consultation) including a pavilion type construction.

3.3 The council were asked to confirm details relating to the newsletter. Members advised due to rising costs, lack of volunteers to deliver and comments about wastage, the decision was to do an online trial with some hard copies being available within the Poppin and the Pavilion. The situation will be reviewed.

4.District and County Councillor report.

4.1 No report provided by Cllr. Pemberton.

4.2 Cllr Perteghella provided a brief reported including CIL funding had been adopted. Applicants should be advised of decisions by end December 2022.

4.3 With May being an election year, Cllr. Perteghella advised the electorate will need to have a voter ID (with picture) except for postal votes.

5.Minutes of the previous meeting

Minutes of the meeting held on November 21st 2002 were agreed as an accurate record and were approved.

6. Clerks Report

6.1 Clerk confirmed St Modwen had modified the plans for remedial work to the pavilion and village hall. The work will be extensive with both buildings likely to be closed for approx. 8 weeks. Start date to be confirmed but expected to commence mid Jan 2022.

6.2. Following agreement to pursue Heads of Terms for the transfer of the Meon Vale assets to the Parish Council comprising:

Pavilion

Playing field

Village Hall

Car Park

The council approved the payment for searches. Clerk to organise payment to solicitors Robert Lunn & Louth.

6.3 Members had asked the Clerk to investigate TPO's for trees within Long Marston Village. SDC had confirmed as these were sited on a area involved with planning applications, the matter was referred to the case office. Clerk to follow up and advise status for next meeting.

6.4. Clerk advised SD40 and the definitive map had been chased again. Clerk to push for conclusion to this long standing matter by next meeting.

6.5 Clerk confirmed the state of SD39 had been detailed in a letter to the land- owners. Clerk to discuss the situation with the land- owners before next meeting, pressing the need to have the footpath made accessible.

7. Chairmans comments

7.1 Cllr. Johnsey gave a concise review of the parish council's year, noting the challenges and the successes including transfer of Marston Meadow, the work and development of the Pavilion Community Centre and enhancement to Barley Fields play area. Chair confirmed the council's commitment to the community.

8. Vision for 2023

8.1 Council members considered an action plan for the coming year with an organised priority list for the parish. It was resolved to:

8.1.1 undertake work to Marston Meadow with phase 1 being to protect the site by erecting an entrance gate. To prepare the site by organising a cut. To organising the planting of hedging and trees to the orchard, and to price a footpath to meander through the site.

8.1.2 to organise new fencing to the Barley Fields play area

8.1.3 to organise public consultation for the Neighbourhood Plan

8.1.4 to implement further speed calming measures

8.1.5 to develop the community assets to Meon Vale including the provision of a job club.

9. Correspondence

9.1 Clerk confirmed two residents had emailed to express interest in parish councillor position. It was resolved to respond to both noting there were two interested parties and to suggest an informal meeting with council members.

-3-/December 2023

10. Finance

10.1 Council members approved the bank reconciliation and approved items for payment.

10.2 Council members finalised and approved the budget, setting the precept at £30,500. Members made provision for asset maintenance.

10.3 Recent CIL monies received (£3950) to be divided between Barley Fields Play Area (£2k) and Pavilion Community Centre (£1950)

10.4 Sufficient reserves have been ear marked for key expenditure.

10.5 Asset Register was approved.

Payments Made

Date	Payee	Cheque No	£	Details
08/12/2022	SLCC	BP	10.00	CiLCA
15/12/2022	Avon Planning	BP	252.00	Neighbourhood Plan
15/12/2022	Masons Arms	BP	200.00	Christmas Tree Grant
16/12/2022	HP Instant Ink	DC	82.49	Printer Ink

Payments for Approval

19/12/2022	Thos. Fox	BP	1,069.18	Grnd. Maintenance
19/12/2022	Uberdoodle	BP	85.00	Website
19/12/2022	Rivista Design	BP	150.00	Newsletter
19/12/2022	Think	BP	185.00	Newsletter
19/12/2022	MVRA	BP	200.00	Grant Santa's Grotto
19/12/2022	HSBC	BP	16.56	Bank charges
19/12/2022	Parish Clerk	BP	904.28	PAYE
19/12/2022	HMRC	BP	226.20	Tax PAYE

Community Centre payments made

01/12/2022	Londis	DC	569.17	Stock invoice
09/12/2022	Nest	DD	42.07	Pension
12/12/2022	British Gas	DD	88.80	Energy invoice
16/12/2022	Robert Lunn & Louth	BP	912.12	Solicitors invoice (Searches fee)
19/12/2022	Biffa	DD	95.23	Waste collection

Community Centre payments for approval

19/12/2022	H Leedham	BP	197.00	Community Centre stock
19/12/2022	Origin Eden	BP	303.00	Community Centre stock
19/12/2022	LPC Bakery Ltd	BP	17.60	Community Centre stock
19/12/2022	Mrs SK Hillier	BP	*****	PAYE
19/12/2022	HMRC	BP	126.38	Tax and NI
01/01/2023	British Gas	DD	354.31	Energy invoice

11. Publication Scheme

11.1 Council members agreed to post specific material on social media but under the governance of a social media policy discussed at the meeting. Policy was adopted.

12. Speed Calming Measures to Long Marston Village

12.1 Cllr. Davis had reviewed various VAS options to help highlight speed through the village. A system was identified as being the most viable at a cost of £2592.01. Council members thought this was a necessary acquisition and resolved to purchase the system.

13. Planning

13.1 22/03427/FUL – Hopkins, Wyre Lane, Long Marston - Conversion of barn to form one dwelling and alterations to garage to form bat loft. Decision: No Objection but on the basis conditions should be in place to ensure that the development is not used as a separate residential unit but that it should be used for purposes ancillary to the main dwelling of Hopkins, and therefore maintaining the integrity of this historic house.

14. Councillor Reports

14.1 Cllr. Whittaker provided a detailed report on Biodiversity/Climate Change. The report gave an action plan for specific tasks. Members agreed to support the initiatives with specified reserved funds to help manage the processes.

14.2 Cllr. Clarke confirmed the working group for Marston Meadow were pricing initial priorities for the site including a gated entrance. Costings will be provided for next meeting.

15. Date of next meeting

15.1 Date of next meeting 16th January 2023 at Long Marston Village Hall.

15.2 Forward dates to be posted on the Parish Council website.

Meeting closed 21.16