

Marston Sicca Parish Council

www.marstonsicca-pc.gov.uk

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Reg. Office:

The Forge House, 6 School Street, Honeybourne, Evesham, WR11 7PJ

Draft Minutes of Ordinary Parish Council meeting held Meon Vale Pavilion November 21st, 2022

Members Present: Cllr. Ian Johnsey (Chair), Cllr. Bill Tempest, Cllr. Margaret Clarke, Cllr. Anthony Hodges, Cllr. Richard Whittaker.

Also present: District Councillor Manuela Perteghella
Five members of the public

1.Apologies

None received.

2.Declaration of Interest

- 2.1 Cllr. Hodges declared his pecuniary interest in Long Marston Airfield
- 2.2 Cllr. Whittaker declared his interest in Meon Vale charity.

3.Public open Session

- 3.1 Member of the public queried why the councillor vacancy was not visible on the PC website. The clerk confirmed it had been posted.
- 3.2 The October minutes did not appear to be on the site, the clerk confirmed the matter would be checked.
- 3.3 Resident enquired about Meon Vale and what would be transferred to the Parish Council. The noted assets were detailed with confirmation these would be jointly owned with Quinton Parish Council. The matter is currently with solicitors and will be detailed more fully once the legalities had been concluded.
- 3.4 The modifications to the village hall were queried, asking if more room could be made available to the main hall to allow more space for youth groups etc., Council confirmed the modifications had been sent to St Modwen with a view of removing one of the side rooms to the main hall. It was hoped the reduction in costs could generate more funds to work on the Pavilion outside space.
- 3.5 Residents to Meon Vale requested an update on a potential bus shelter being erected close to Londis. The council are checking the criteria for using accrued funds for 'community building' to avoid the precept being significantly increased. Clerk to check and revert by next meeting.
- 3.6 Residents mentioned the ongoing problem of speeding. Councillor Davis suggested a review of VAS systems and the related costs. It was resolved to organise a review and advise members at the next parish council meeting.

4. District and County Councillor report.

4.1 Cllr. Perteghella gave an update on various matters and confirmed the ability to provide a police report for each meeting.

4.2 The ward changes were confirmed from May 2023 meaning it was likely that Marston Sicca would see a new District Councillor as Cllr. Perteghella would likely remain within Welford ward.

5. Minutes of the previous meeting

Minutes of the meeting held on October 17th 2002 were agreed as an accurate record and were approved.

6. Clerks Report

6.1 / 6.2 Clerk updated council members with the transfer of assets:

(i) The Heads of Transfer had been agreed and the details were now being reviewed by respective solicitors

(ii) Roger Taylor (recommended by WALC) would be organising the contract for joint ownership between Marston Sicca and Quinton Parish Councils.

Land transfer permitted – Local Government Act 1972 s.124-127

6.3. Transfer of land to the rear of Perry Orchard (Marston Meadow)– two of the three land transfers have been completed, the third (area for community building) has had the lease change accepted and is now with Severn Trent.

6.4. The Clerk had suggested working groups or committees be formed to discuss and focus on key projects. The main topics being Marston Meadow, Meon Vale Assets and Biodiversity /Climate change initiatives. The various projects would also be considered in the budget.

6.5 Council members agreed to adopt risk assessment policy /internal audit check. Final draft to be reviewed and agreed for next meeting.

6.6 Clerk had requested WCC to confirm SD40 on the definitive map. Some confusion as to what has been adopted. Clerk to discuss with WCC and press for this by next meeting.

6.7 The bus shelter request had been put forward at this and previous meetings. Council members agreed there was a duty to provide. It was resolved to check the position of reserves for ‘community building’ and to review options and cost accordingly for next meeting. (Local Government (Miscellaneous Provision) Act 1953 s.4

7. Footpaths and Village Maintenance

7.1 Clerk confirmed letter regarding SD39 had been sent to the relevant landowner

7.2 Clerk and Cllr. Johnsey noted the concerns over service supplied by the current ground maintenance contractor. It was resolved to review this more fully in preparation of new tender terms for the new year.

8. Play area to Barley Fields

8.1 Cllr. Clarke confirmed a price had been received for remedial work to the play area fencing:

£1372 + VAT and £150 delivery plus £100 for soil

Council members resolved to accept the quote and organise for the fencing to be replaced.

9. Community Assets – organising Tree Preservation Orders

9.1 Members discussed having tree preservation orders placed on specific trees in the village. The request has been sent to SDC. Clerk to follow up before next meeting.

10. Correspondence

10.1 Grant application had been received from Masons Arms for a contribution to the Christmas Tree and lights. It was resolved to grant £200

11. Finance

11.1 Council members approved the bank reconciliation and approved items for payment

11.2 Council members considered the initial draft budget but felt more time was needed to review the matter in more detail. It was resolved to review the budget more fully and prepare for concluding discussion at the next meeting.

11.3 Payment approved/ payment schedule

Payments Made

Date	Payee	Cheque No	£	Details
15/11/2022	HP Instant Ink	BP	58.49	Printer Ink
19/11/2022	HSBC	CHG	29.49	Bank Charges

Payments for Approval

21/11/2022	Thos. Fox	BP	448.24	Ground maintenance
21/11/2022	Uberdoodle	BP	85.00	Website
21/11/2022	Revista Design	BP	150.00	Newsletter
21/11/2022	LM Village Hall	BP	39.00	Hall Hire
21/11/2022	Cllr. Clarke	BP	53.00	Pumpkin competition
21/11/2022	Parish Clerk	BP	21.25	Printing Paper
21/11/2022	Parish Clerk	BP	79.00	Microsoft 365 annual subs

Community Centre payments made

02/11/2022	Nisbets	BP	1,375.00	CIL funds
09/11/2022	Nest	DD	42.09	PAYE Pension
09/11/2022	Parish Clerk	BP	50.00	Community Centre
10/11/2022	Community boot camp	BP	150.00	Community Centre activity day
21/11/2022	Biffa	DD	125.85	Waste collection

Community Centre payments for approval

21/11/2022	H Leedham	BP	909.45	Community Centre stock
21/11/2022	Origin Eden	BP	147.00	Coffee stock
21/11/2022	Bentens	BP	120.00	Payroll
21/11/2022	LPC Bakery	BP	38.30	Community Centre stock
21/11/2022	SK Hillier	BP	178.16	Community Centre Stock
21/11/2022	J Batchelor	BP	18.83	Community Centre Stock
30/11/2022	SK Hillier	BP	***	PAYE
30/11/2022	J Batchelor	BP	***	PAYE
01/12/2022	British Gas	DD	138.79	Utilities

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12. Planning

12.1 – 22/02840/FUL & 22/02841/LBC, Hopkins, Wyre Lane

Conversion of barn to form one 2-bedroom dwelling and alterations to garage to form bat loft

A full planning and Listed Building Consent was approved in 1999 for a residential barn conversion under 99/01032/FUL & 99/01033/LBC. The present owners then applied for a Lawful Development, Existing (21/22216/LDE) in order to ascertain if the original approval was extant only to find that certain conditions had not been lawfully discharged, hence the new application.

The Parish Council are considering a support response to this application but need to consider further. The application, however, has been withdrawn and will need further discussion before a final response should the application be resubmitted.

12.2 - 22/03027/FUL & 22/03028/LBC, The Grange

Internal works to provide a new mezzanine level and associated refurbishment works. New external double door set, along with provision of new timber shutters to north elevations.

Decision – Support

12.3 -22/02914/FUL, 24 Poplar Drive, Meon Vale

Demolition of existing wall and erection of 1.8m close board fence to boundary

Decision: No Objection

12.4 Rectory Homes

It was resolved to meet with Rectory Home but as a listening exercise only. Date to be confirmed.

13. Councillor Reports

13.1 Cllr. Clarke confirmed the working group for Marston Meadow was now discussing the initial priorities for the site and were reviewing options for entrance gateway and planting options

13.2 Cllr. Davis advised members the Neighbourhood Plan was proceeding according to schedule. There may be a budget requirement for any public consultation going forward but a grant may be available to cover any event.

13.3 Cllr Whittaker confirmed participation in the Long Marston, Marston Meadow group and the biodiversity group within Meon Vale. With the objective of working towards a public consultation, Cllr. Whittaker advised he looking to coordinate the working groups and their respective agendas. The budget will need to include any funds for public meetings.

14. Date of next meeting

14.1 Next meeting December 19th at Long Marston Village Hall

14.2 to publish forward meetings on the website confirmed third Monday of each month

Meeting closed 21.07