

# Marston Sicca Parish Council

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## **Draft Minutes of Annual Parish Council meeting held at Long Marston Village Hall Monday May 16th 2022, at 7.30pm**

**Members Present:** Cllr. Ian Johnsey (Chair), Cllr. Bill Tempest, Cllr. Noel Davis, Cllr. Margaret Clarke, Cllr. Mike Hillier, Cllr. Hodges

Also present: 5 members of the public.

Not present: Cllr. Whittaker, County Councillor Pemberton, District Councillor Manuela Perteghella

**1.Election of Chairman** – Cllr. Tempest proposed Ian Johnsey as Chairman, Cllr. Hodges seconded, followed by show of hands. Motion carried. Cllr. Johnsey signed the Declaration of Acceptance, witnessed by the Clerk.

**2.Election of Vice Chairman** – Cllr. Davis proposed Cllr. Bill Tempest as Vice Chair, seconded by Cllr Hodges with further show of hands. Motion carried.

### **3.Apologies**

Apologies were received from Cllr. Whittaker and Cllr. Perteghella

### **4.Declaration of Interest**

Cllr. Johnsey declared non- pecuniary interest in Lagan Homes site.

### **5.Public Open Session**

5.1 Residents from Meon Vale thanked the Parish Council for their efforts and support of Meon Vale residents and for the running of the Pavilion Community Centre noting how this has evolved into a valuable meeting venue for the community. They also thanked the council for the opening of the allotments.

5.2 Residents enquired as to whether there was any intention of providing a new community building within Long Marston. Cllrs. Confirmed this would be considered once we have the transfer of the open space concluded and have been able to determine cost and resident consultation.

5.3 Resident enquired as to whether the Parish Council had considered placing a disclaimer in the newsletter. The council acknowledged the point and would investigate.

## **6. District & County Councillor Reports**

61 No report was received from Cllr. Pemberton.

6.2 Cllr. Perteghella confirmed the district council merger has been called off. The reason appears to be because, it would seem, the Stratford District Conservatives lack confidence in the Warwick District Conservatives. Months of hard work from the officers of both councils have been wasted. With the merger abandoned, major questions need to be answered, including whether essential services will be affected from the inability to secure the costs savings from the merger.

63 It was confirmed the 123plus new waste collection will start on August 2022

6.4. The council has finally secured \$106 money for the CCTV cameras within Meon Vale. Locations to be determined.

## **7 Minutes of the previous meeting**

Minutes of the meeting held on April 19th 2022, were agreed as an accurate record and were approved.

## **8. Annual Governance**

8.1 Review of Standing Orders. The Council agreed to make an amendment to the Standing Orders relating to online banking. Clerk to action.

8.2 The Review of Financial Regulations had been concluded with no amendments necessary

8.3 The Asset Register was reviewed noting the items that would be transferred to the Community Building, Meon Vale.

8.4. The Council confirmed the Working Group arrangement for the open space would continue.

8.5. Delegation of Powers to the Clerk was agreed but resolved to have full details relating to delegation arrangements noted on the website. Clerk to action.

8.6. Contracts were in place for the ground maintenance. Clerk to action Insurance policy for the year. It was resolved to check the benefits of fixing a 3- year policy. Clerk to action.

8.7. Annual subscriptions to WALC, CPRE was agreed.

## **9. Clerks Report**

9.1. Clerk reported enquiries had been made as to why Cllr. Pemberton is not attending meetings or communicating / answering emails.

9.2. Clerk had circulated recent email from Lidders regarding the latest issue with the transfer of the open space. Clerk to chase both Lidders and Lagan Solicitor Shoosmiths for a timeline, to finally conclude. It was also resolved once the transfer is finalised, to organise a resident's survey to name the open space/park.

## **10. Bus Shelter**

10.1. The Council debated a recent request from Meon Vale Residents Association to erect a bus shelter. The matter had previously been directed to WCC who had suggested this is a PC matter. Council members resolved to approach St Modwen on the matter. Clerk to action prior to next meeting.

## **11. Finance**

11.1 Internal Audit had been concluded. The Chairman signed AGAR document Accounting Statements 2021/22 and with Parish Clerk, Annual Governance Statement.

11.2 Bank reconciliation was provided and EOY accounts approved.

11.3 Parish Council approved the grant application for the Village Hall (£81.02)

11.4. Payment schedule was also provided regarding the Pavilion Community Centre.

-3-/May2022

11.5 Following payments were approved:

Date	Payee	Cheque No	£	Details
16/05/2022	Thos. Fox	BP (online)	325.42	Ground Maintenance
16/05/2022	Uberdoodle	BP	85.00	Website
16/05/2022	Warwick Print	BP	309.00	Newsletter
16/05/2022	SK Hillier	BP	65.00	Newsletter
16/05/2022	SDC	BP	272.50	Annual Litter Bin Fee
16/05/2022	Ian Johnsey &Co	BP	305.00	Barley Fields Play Area
16/05/2022	HMRC	BP	254.28	NICS
16/05/2022	Parish Clerk	BP	42.45	Stationery
16/05/2022	Mrs A Derry	BP	£75.00	Internal Audit
20/05/2022	HSBC	Bank deduction	£30.21	Bank Charges

11.6 Payments Made

06/05/2022	WCC county fund	BP	112.99	Streetlights
16/05/2022	HP Instant Ink	DC	70.49	Printer Ink

11.7 Pavilion Community Centre Payments for approval

16/05/2022	Origin Eden	BP	297.00	Coffee / Pavilion
16/05/2022	H Leedham	BP	671.55	Cakes / Pavilion
16/05/2022	Sally Mccluskey	BP	70.00	Cakes / Pavilion
16/05/2022	SK Hillier	BP	161.40	Stock / Pavilion
16/05/2022	Parish Clerk	BP	33.23	Stock / Pavilion
16/05/2022	J Batchelor	BP	16.94	Stock / Pavilion TAF
16/05/2022	Bentens	BP	108.00	Payroll fee
22/05/2022	Biffa	DD	£98.26	Waste Collection

11.8 Pavilion Community Centre Payments Made

03/05/2022	British Gas	DD	365.70	Utilities / Pavilion
03/05/2022	B&Q	DC	7.00	Hardware/Pavilion
09/05/2022	NEST	DD	26.39	Pension

**12. Correspondence**

12.1 Response from Village Hall Treasurer, Grant was approved.

12.2 New COD was communication was discussed, resolved to adopt.

**13. Meon Vale**

13.1 Council members debated the community buildings/assets and noting the advantageous opportunity this would offer (including ability to modify the pavilion), and resolved to approve the transfer based on agreed criteria. Clerk to action and report back with response to key points.

13.2 The Council are aware of the new charity in place to manage day to day operations based on governance and the key framework outlined by the Parish Council. Clerk currently organising the transfer of functions over to the charity including Zettle, utilities, payroll etc., and will confirm by next meeting.

13.3 Meon Vale allotments were discussed with the site now open with only one-half plot available. Clerk to organise the final license. Cllr. Hillier discussed securing a price for bulk compost/soil improver for the site.

#### **14. Planning**

14.1 Application 22/01135/LDP, 2 Station Road, Long Marston, Change of use of garden to facilitate the siting of a one- bedroom wooden mobile home in back garden. Decision: Object as no indication has been given as to its intended use or if it is to be separately metered or relies on services from the main house. It should be used in a manner ancillary to the main property and not be someone's separate dwelling

14.2 Application 22/01075/FUL, Meon Vale

Construction of a new children's play area to include a Neighbour Equipped Area of play (NEAP) and a Local Equipped Area for play (LEAP)

Decision: agree on the points submitted by MVRA.

Self/Custom Build Strategy Objectives

Proposal SCB.6, land at Park House, Long Marston. This was supported by Marston Sicca PC and has now been included as a preferred site for approximately 10 dwellings.

#### **15. Councillor Reports**

15.1 Cllr. Davis confirmed an application for further funding from Groundworks has been submitted. If further grant monies were not received before the consultation launch, Council members agreed to provide funding.

15.2 The signing off of the plan at the last PC meeting means we can now go forward with the Reg 14 Pre-submission Consultation. The neighbourhood plan committee decided to start the 6-week consultation period on 30<sup>th</sup> May, ending on the 11<sup>th</sup> July. All the relevant information and consultation response forms will be on the NDP website and the PC website.

15.3 Two consultation events in the village hall are planned for 6<sup>th</sup> and 11<sup>th</sup> June. Poster will be organised for the end of May along with notice in the newsletter

15.4 Cllr. Clarke noted a revised schedule for the Jubilee was being organised to increase activities for children and families in the village hall. Funding had already been approved to secure resources for the day. Details will be placed in the newsletter.

15.5. Chair read some of the key points relating to Meon Vale and the MVRA submitted by Cllr. Whittaker.

#### **16. Date of next Parish Council Meeting**

June 20<sup>th</sup> Pavilion Community Centre, Meon Vale

Meeting closed 21.17.

Debbie Woodliffe  
Parish Clerk.

