

Marston Sicca Parish Council

www.marstonsicca-pc.gov.uk

Email: clerk@marstonsicca-pc.gov.uk

Reg. Office:

The Forge House, 6 School Street, Honeybourne, Evesham, WR11 7PJ

Approved Minutes of Parish Council meeting held at Pavilion Community Centre, Meon Vale, Monday April 19th 2022, at 7.30pm

Members Present: Cllr. Ian Johnsey (Chair), Cllr. Bill Tempest, Cllr. Noel Davis, Cllr. Margaret Clarke, Cllr. Mike Hillier, Cllr. Whittaker

Not present: County Councillor Pemberton, District Councillor Manuela Perteghella

1. Apologies

Apologies were received from Cllr. Hodges and Cllr. Perteghella

2. Declaration of Interest

Cllr. Johnsey declared non-pecuniary interest in Lagan Homes site.

3. Public Open Session

3.1 No public present but residents' concerns regarding speeding through the village were discussed and the sign when entering LM village.

4. District & County Councillor Reports

4.1 No report was received from Cllr. Pemberton. The council felt that as this was another missed meeting with again no report received from Cllr. Pemberton, Councillors felt an investigation was warranted. The continual lack of communication or attendance of Parish Council meetings deprived the parish council of the ability to table questions and concerns. It was resolved for the clerk to investigate the situation and if necessary to raise a complaint.

4.2 Cllr. Pemberton provided a report which included the new waste strategy and free trial of e-cargo bikes.

5. Minutes of the previous meeting

Minutes of the meeting held on March 21st, 2022, were agreed as an accurate record and were approved.

6. Clerks update on outstanding matters

6.1 The clerk advised council members that licenses for allotment plots on Meon Vale were almost finalised with only one- half plot remaining. It was resolved for the Clerk and Cllr. Johnsey to meet at the Pavilion on Saturday 23rd April at the allotment site to provide tenants with keys. Clerk to inform tenants.

6.2 Clerk had attended training regarding the new code of conduct and will be providing a new code of conduct policy.

6.3. Councillors were advised that online banking for the HSBC bank account was now operational. Payment approval procedures will continue (each meeting) but any payments due between meetings will be approved through an agreed emailed system showing items to be paid with at least two councillors approving the transaction. The Clerk will update the Standing Orders.

6.4. Council members were reminded of the need to confirm a date for Annual Meeting of the Parish. It was resolved to hold the meeting at the village hall on the morning of Saturday May 21st. Chairmans invitation was signed. Clerk to post the details and inform clubs & organisations.

7. Meon Vale – Current arrangement with Pavilion and other community buildings

7.1 Councillors discussed the opportunity of acquiring some key assets within Meon Vale including the Pavilion. Council members were keen to explore the opportunity along with potential use for land to the rear of the leisure centre. It was resolved for the Clerk to discuss the details with St Modwen and related information prior to the next Parish Council meeting.

7.2. Council members resolved to organise a process for the newly appointed charity to run the day to- day operations of the pavilion and any related interests secured by the Parish Council. It was further resolved to propose Cllr. Whittaker as a trustee for the charity.

8. Finance

8.1 Clerk/RFO produced the Bank Reconciliation and end of year accounts for approval. Council members approved the accounts. Members further approved items for payment.

8.2. Finance report on the Pavilion Community Centre was provided to organise first transfer of funds to the charity bank account. It was resolved to transfer £7k.

8.3. Clerk advised members an internal auditor will be appointed in preparation of annual audit

8.4. Members discussed the grant request from LM Village Hall committee. It was resolved for the clerk to revert to the treasurer asking for more details regarding need.

8.5 Payments approved:

Date	Payee	Cheque No	£	Details
19/04/2022	Uberdoodle	Online	85.00	Website
19/04/2022	Mrs SK Hillier	Online	65.00	Newsletter editor
19/04/2022	Warwick Print	Online	309.00	Newsletter
19/04/2022	WALC	Online	496.00	Annual Subscription
19/04/2022	Groundwork UK	Online	3329.45	Repay unused NP grant
19/04/2022	Parish Clerk	Online	904.88	PAYE
19/04/2022	LM Village Hall	Online	39.00	Hall Hire

8.6 Payments Made

12/04/2022	Lodders Solicitors	Online	600.00	Acquisition of open space
12/04/2022	Npower	Online	304.08	Electricity
12/04/2022	Ian Johnsey & Co	Online	620.00	Barley Fields & Allotments
12/04/2022	HMRC	Online	226.00	PAYE Tax
15/04/2022	HP instant ink	DC	73.49	Printer Ink
19/04/2022	HSBC	CHR	31.53	Bank Charges

8.7 Pavilion Payments for approval

12/04/2022	Morrisons	DC	71.36	Community Centre Stock
13/04/2022	Amazon	DC	28.99	Community Centre
19/04/2022	H Leedham		481.75	Community Centre Stock
19/04/2022	Parish Clerk		58.48	Community Centre Stock
24/04/2022	Biffa Waste	DD	134.70	Waste Collection

9. Correspondence

9.1 Council members were advised of an email from Lodders regarding the transfer of the open space. Lagan's solicitor was asked to confirm if the documents had been signed and they were ready to complete. The solicitor's response was to confirm the documents were with Lagan and they would be chased. Clerk to follow up.

10. Planning

21/03527/AMD, LMA 400. We originally objected to Condition 23 amendment which was to remove the prior occupation of the 100th dwelling to occupation of the 150th dwelling concerned with off-site highways improvements to Tiddington/Banbury Road/Swans Nest Lane/Clopton Bridge because of uncertainty over likely delays. Approval has now been given by SDC that no more than 150 dwellings shall be occupied until these off-site works have been COMPLETED to the satisfaction of the Highways Authority.

20/00606/REM, LMA 400, Community/Employment Hub. We have supported this application and continue to have on- going discussions with the Case Officer based on our experience at Meon Vale. One area of great concern is the Nursery School, its anticipated completion date, number of children and that the age consideration should complement that of Tudor Grange (3-5). This Community/Employment Hub is being marketed by commercial estate agent Bruton Knowles.

Stakeholder Meetings, LMA. There have been a number of Stakeholder Meetings throughout the month looking afresh at the sustainability of the Garden Village as it is very doubtful that the SWRR will get funding in the near future. In fact, it is very likely that it will never happen in the original position. The frustration is that highways improvements committed along the B4632 also seem to be getting delayed.

All Things Wild. We originally objected to this EIA and made it clear that we would also object strongly to any forthcoming planning application. We believe that a planning application HAS been submitted but not validated by SDC for what we have been told is eleven negative reasons. Despite chasing this up we still have no idea what the reasons are. Clerk to speak with case officer.

-4-/April 2022

11. Neighbourhood Plan

11.1 Cllr. Davis provided members with a detailed status report on the Neighbourhood Plan. Unspent grant funds need to be returned (clerk to action) and once returned, we can reapply for further grant funding. The health check & SEA Screening by LPA prior to consultation. The next stage is Reg 14 consultation.

12. Councillors Report

12.1 Cllr. Johnsey confirmed staking work had been done on the Allotment site to Meon Vale and keys would be provided for the tenants.

12.2 Cllr. Johnsey noted how building works to Meadows Croft had messed up the verge. It was resolved to have the clerk write to the owners.

12.3 Cllr. Clarke noted the open space committee would resume once the transfer of the land had been completed. The initial priorities would be to safeguard the entrance and then organise a pathway.

12.4 Cllr. Clarke noted plans for the jubilee celebrations were underway but had some concerns relating to response from residents on the competition.

12.5 Cllr. Whittaker provided a two -part detailed report with the first pertaining to Meon Vale Residents Association and the other relating to Biodiversity & Climate Change. The latter included a structure for preparing a parish plan. Next stage to be to create a working party responsible for biodiversity with long Marston parish.

12.6 Cllr. Hillier requested the clerk to forward any information on entrance gate options to the open space to evaluate best solution.

Meeting closed 21.59 Next meeting 16th May 2022

Debbie Woodliffe Clerk /RFO