

Marston Sicca Parish Council

www.marstonsicca-pc.gov.uk

Email: clerk@marstonsicca-pc.gov.uk

ANNUAL PARISH COUNCIL MEETING

Members of Marston Sicca Parish Council are hereby summoned to attend a meeting in the village hall on **Monday May 16th, 2022, at 7.30pm** for the purpose of transacting the following business. The meeting is open to members of the public who may take part during the open session.

Agenda

1. Election of Chairman

- *The appointment of Chairman is an annual requirement; the appointed member will sign the Chairman's Declaration of Acceptance of office.*

2. Election of vice-Chairman

- *The appointment of vice-Chairman is an annual requirement assuming responsibilities in the absence of the Chairman. The appointed member will sign the Vice-Chairman's Declaration of Acceptance of Office.*

3. Apologies

To receive apologies from absent members and note reasons

4. Declarations of Interest

Councillors are reminded to declare any Disclosable Pecuniary and non- Pecuniary interests in agenda items and the nature of those interests.

5 Public Open Session (maximum 15 minutes)

To receive any questions or presentations from the public present at the meeting including items on the agenda. Members of the public are limited to 3 minutes each.

6. District & County Councillor Reports

County Councillor – Daren Pemberton

District Councillor – Manuela Perteghella

7. Minutes of the previous meeting

To approve the minutes of the previous meeting held April 19th, 2022

8. Annual Governance

To consider polices, registers and meetings for the coming new financial year:

8.1 Review of Standing Orders

8.2 Review of Financial Regulations

8.3 Review Asset Register

-2-/April 2022

8.4 Appointment of any committees

8.5 Review of delegation arrangements

8.6 To confirm annual contracts are in place.

8.7 Review annual subscriptions

9. Clerks Report

To be advised of any decisions under delegated powers, and to receive updates on any ongoing matters

10. Bus Shelter Meon Vale

To discuss the request to have a bus shelter in Meon Vale

11. Finance

(i) To receive bank reconciliation and approve EOY accounts and internal audit report

(ii) To approve Annual Governance and Accountability Return in accordance with AGAR requirements

(iii) To review and approve any standing orders and other financial matters.

(iv) To approve items for payment

(v) To review grant applications including CIL monies.

12. Correspondence

To receive any correspondence relevant to the Parish Council including proposed new Code of Conduct

13. Meon Vale

13.1 To receive status report on Meon Vale and to consider next steps.

13.2 To receive status on transfer of operations of the community centre to the charity

13.3 To review status of allotments.

14. Planning Matters.

To consider any planning matter relevant to the Parish Council including any ongoing matters.

15. Councillor Reports

15.1 To receive any comments from Council Members

15.2 To consider appointing a working group to review Climate Change & Environmental Policy

16. Date of next Parish Council Meeting

Debbie Woodliffe
Parish Clerk /RFO

May 10th 2022