

Marston Sicca Parish Council

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Draft Minutes of Parish Council meeting held at Long Marston Village Hall, Monday March 21st, 2022, at 7.30pm

Members Present: Cllr. Ian Johnsey (Chair), Cllr. Bill Tempest, Cllr. Noel Davis, Cllr. Margaret Clarke, Cllr. Anthony Hodges, Cllr. Whittaker

In attendance: District Councillor Manuela Perteghella

Not present: Cllr. Pemberton

1. Apologies

Apologies were received from Cllr. Hillier

2. Declaration of Interest

Cllr. Johnsey declared non-pecuniary interest in Lagan Homes site.

Cllr. Hodges declared pecuniary interest in Long Marston Airfield Development.

3. Public Open Session

3.1 A resident reiterated a point noted previously – that the two build outs were ineffective and asked what further action was being considered by the Parish Council regarding speed reduction through the village. Council members shared the view on the two build outs and gave a short summary of events that led to their usage. Councillors confirmed further options were being reviewed noting some S106 monies were still available for use and further funding promised by Cllr. Pemberton, but could not implement any further action until the Severn Trent work had been concluded.

4. District & County Councillor Reports

4.1 No report was received from Cllr. Pemberton

4.2 Cllr. Perteghella gave a detailed report including recent topical subjects such as donations for the Ukraine crisis. The main points discussed included the Council Budget 2022-23 which was voted through on 21st February. Some amendments had been suggested with one being accepted. This related to energy advice for residents tackling the energy crisis. The Council's Housing Team will now develop a programme of work.

4.3 Also announced in the Cabinet's budget was a rise in the charge for a green garden waste bin (to raise from £35 early bird fee to £42). The fee is likely to be increased annually with no early bird concession.

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4.4 The final recommendations from the Local Government Boundary Commission for the new political boundaries for Stratford upon Avon District Council have now been published. If Parliament votes these through, we shall have new wards for the district elections in 2023. The main points:

- (i) Number of councillors increase from 36 to 41
- (ii) 39 wards instead of the current 36 with 37 wards represented by 1 councillor and two represented by 2 councillors.
- (iii) The current Welford on Avon ward will be divided into the following-
 - a) Welford on Avon ward (Welford, Weston, Dorsington, Luddington and Binton)
 - b) The new ward of Long Marston (Long Marston, Meon Vale, Clifford Chambers & Milcote) It is also understood a section of the Long Marston Airfield Garden Village will fall into this ward.

See: [Local Government Boundary Commission for England Consultation Portal \(igbce.org.uk\)](https://www.igbce.org.uk)

4.5 The Government has announced that residents living in properties in council tax A to D are expected to receive the £150 rebate to help address the cost-of-living crisis.

4.6 With regards to LMA Garden Village, councillors were informed a feasibility study for sustainable transport options has been commissioned by Warwickshire County Council, Stratford District Council and Homes England. MSPC has already been notified we will be invited to attend stakeholders' meetings.

5. Minutes of the previous meeting

Minutes of the meeting held on February 21st, 2022, were agreed as an accurate record and were approved.

6. Clerks update on outstanding matters

6.1 Recent communication from Ladders advised a small hold up to the land transfer was caused by a restriction on the transfer agreement that needed to be removed. This is currently being organised with documentation being made available for signing.

6.2. The Clerk advised the charity status had been completed for the Pavilion and the new bank account was now operational. Accounts were being concluded with specific reference to the Pavilion to determine the amount of funds to be transferred. This will be organised to help administer the community building with other liabilities including PAYE etc., to be transferred asap.

6.3 The Clerk had presented council members with Parish Council policies to review and update where necessary and to review and adopt new policies. Council resolved to update and adopt the policies.

6.4 The Clerk had contacted Highways with regards to the developer signage to the village (raised during February's parish council meeting). Photos have been taken and sent to Highways for their perusal. Clerk to follow up.

6.5 The Clerk had drafted a short letter for residents who are not maintaining hedges that are now encroaching on public footpaths. It was resolved to send the letters before potentially notifying WCC.

7. Finance

7.1 Clerk/RFO produced Bank Reconciliation & income / expense summary to date and budget. The Council approved.

7.2 Members were advised application for online banking had been actioned but a mandate needed to be changed to confirm the daily payment cap. Mandate was signed at the meeting by Cllr. Johnsey and Cllr. Tempest and witnessed by the Clerk.

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7.3 Councillors were asked to approve changes in some subscriptions including WALC. It was resolved to continue with noted subscriptions.

7.4 Council members reviewed reserves and resolved to increase the Open Space reserve to £23,600.

7.5 Council members reviewed and accepted current investment /risk management process and the use of higher interest Nationwide account.

7.6 The Asset Register was reviewed as some items will transfer to the Community Centre and litter pickers to be added.

7.7 Payments approved:

Date	Payee	Cheque No	£	Details
21/03/2021	Uberdoodle	101961	85.00	Website maintenance
21/03/2021	SK Hillier	101962	65.00	Newsletter Editor
21/03/2021	Warwick Print	101963	618.00	Newsletter
21/03/2021	WALC	101964	42.00	Training
21/03/2021	HSBC	DR	40.72	Bank Charges
21/03/2021	Elgar Plumbing	101965	412.76	Community Centre CIL
21/03/2021	Origin Eden	101966	247.00	C. Centre supplies
21/03/2021	H Leedham	101967	586.20	C. Centre suppliers
21/03/2021	SK Hillier	101968	134.34	C. Centre
21/03/2021	J Batchelor	101969	64.91	C. Centre
21/03/2021	SK Hillier	101970	***	PAYE
21/03/2021	J Batchelor	101971	***	PAYE

7.8 Payments Made

25/02/2022	Londis	DC	109.67	C. Centre Milk
28/02/2022	Post Office Ltd	DC	10.20	Stationery
28/02/2022	Zettle Fees	N/A	38.05	C. Centre card system
15/03/2022	HP Instant Ink	DC	101.49	Printer Ink
20/03/2022	Biffa Waste Svcs.	DD	110.52	C. Centre

8. Meon Vale

8.1 Community Buildings. Council members debated the conversations held with St Modwen regarding the community buildings and their desire to have an exit plan from the development. The PC had requested the Pavilion be transferred to the Parish Council to enable the community services to be enhanced and remedial work to be undertaken at the site (current tenancy agreement prevents any alterations). St Modwen preferred a collective solution for all buildings including the Village Hall and Leisure Centre. With third party negotiations underway, the Parish Council felt a more detailed appraisal was warranted. Clerk to revert with more information.

8.2 Allotments. Clerk confirmed the licenses are ready for issuing but boundary markers needed to be erected. It was resolved to:

- a) erect the boundary stakes by end March
- b) implement the terms in the licenses including the annual fee of £35 (pro rata for half/third share pitch).
- c) adjust potential shed size to consider shared pitches.

9. Correspondence

9.1. The Clerk informed Councillors of correspondence relating to changes in Code of Conduct with a training session organised on 4th April. Clerk to revert with outcome.

9.2. Councillors discussed the recent emails from Vectos regarding Long Marston Airfield Garden Village and the invite to attend first stakeholders meeting on Wednesday 23rd March 2022. It was resolved to have the Clerk join the meeting and to report to council members details of the discussion.

9.3. The Clerk confirmed Thos. Fox had provided tender costs for village ground maintenance with a two- year tariff should we wish to extend the agreement. It was resolved to confirm an annual contract and to review pricing by March 2023.

9.4. The Clerk discussed communications regarding the Annual Meeting of the Parish and could the parish council confirm a date. Councillors felt it was beneficial to have the meeting separate to the annual Parish Council meeting and resolved to organise the meeting Saturday 21st May at the Village Hall.

10. Planning

20/00606/REM, LMA, COMMUNITY/EMPLOYMENT HUB. Decision: Support with the following comments:

Marston Sicca PC originally responded with No Objection but given the doubts being expressed about the SWRR ever coming to fruition we feel that it is prudent to support this application. We would have liked to have seen more employment space put forward to make the site more sustainable. However, it is a small step in the right direction, to be built on as the rest of the Garden Village comes forward. If we look at the cumulative impact of LMA/Meon Vale/Codex and houses being built in the surrounding LSV's then we are surprised that a Petrol Station has not been considered.

21/03893/FUL, 1 Pear Tree Close

Single storey rear, double storey side extension and front bay window. *Application Approved.*

11. Councillors Reports

11.1 Cllr. Clarke advised a programme of activities for the Jubilee celebrations were progressing. With the Punch & Judy show taking a larger proportion of the funds and the need to provide food and beverages, Councillors felt the initial £500 budget may be insufficient. It was resolved to increase the budget to max £1000.

11.2 Cllr. Clarke confirmed responses to the initial open space survey had been received and would publish the results. The survey was prepared by the Open Space Working Group who are continuing to review all options for the space and are preparing a summary of key actions for full council consideration.

11.3 Cllr. Davis advised the Neighbourhood Plan is developing well; Our grant period ends at the end of March so we will need to prepare another end of grant report and return any unspent funds. We will then re-apply for further funding to reach the Reg 14 consultation phase.

11.4 Cllr. Johnsey advised planned work had been completed to the children's play area in Barley Fields but further action needs to be taken to help secure the fencing. Cllr. Johnsey to determine costs and advise full council for the next meeting.

Meeting closed 21.15 Next meeting 19th April (in lieu of Monday being Easter Bank Holiday) at Meon Vale Pavilion.

Debbie Woodliffe Clerk /RFO

