

Marston Sicca Parish Council

APPROVED MINUTES OF MAY 6TH 2021 ANNUAL PARISH COUNCIL MEETING

The remote meeting was held on Thursday May 6th 2021.

Copies of minutes and reports will be posted on the parish website.

Present: Cllr. Johnsey Cllr. Tempest Cllr. Davis. Cllr. Hillier Cllr. Clarke
Cllr. Hodges
Parish Clerk – DM Woodliffe

In attendance: No further attendees

Meeting opened at 7.35pm

1. ELECTION OF CHAIRMAN

Cllr. Johnsey was nominated as Chairman by Cllr. Tempest and seconded by Cllr. Hillier. Cllr. Johnsey was unanimously elected as Chairman of the Parish Council.

2. APOLOGIES

Apologies received from Cllr. Perteghella.

3. DECLARATION OF INTEREST

3.1 Cllr. Johnsey declared non-pecuniary interest in Perry Orchard.

3.2 Cllr. Hodges declared pecuniary interest in Long Marston Airfield.

4. DECLARATION OF ACCEPTANCE OF OFFICE

4.1 Due to remote meeting, acceptance of office form was signed and made visible to councillors and would be collected the following day by the Clerk.

5. ELECTION OF VICE CHAIRMAN

5.1 The chairman proposed Cllr. Tempest as Vice Chairman, seconded by Cllr. Davis. Cllr. Tempest was unanimously elected as Vice Chairman. Acceptance form was signed and made visible to the council and will be collected following day by the Clerk.

6. PUBLIC OPEN SESSION

No members of the public present

7. MINUTES OF PREVIOUS MEETING

7.1 The minutes of the meeting April 26th were agreed as true and accurate and were approved.

8. CLERKS COMMENTS - MATTERS OUTSTANDING FROM PREVIOUS MEETING,

8.1 Clerk confirmed Highways had been contacted regarding the build outs, a picture of same format in Willersey but with greater visual impact was sent to Mike McDonnell. Cllr Hillier suggested a request for information be sent to Highways regarding the costs for the work undertaken. Councillors unanimously agreed. Clerk to action

8.2 It was confirmed Highways had been approached regarding permission granted for removing hedgerow to Wyre Lane and to reinstate planting. Clerk to chase.

8.3 Clerk confirmed the lease for the Allotment had been signed. Clerk suggested the format for issuing licenses should now be organised. The council unanimously agreed.

9. REVIEW OF FINANCIAL REGULATIONS.

9.1. Council reviewed the Financial Regulations and agreed that no amendments were necessary.

10. FINANCE / ANNUAL GOVERNANCE AND ACCOUNTABILITY

10.1 The Council noted and approved the internal audit report & Governance Statement.

10.2. The Council approved the Accounts prepared by the Clerk.

10.3. Clerk confirmed these documents and all other relevant documentation including explanation of variances and Notice of Public Rights and unaudited Annual Governance and Accountability return would be sent to the external auditors.

10.4. The Council approved the revised Asset Register.

10.5. Accounts for payment:

PAYMENTS WERE APPROVED FOR

DATE	PAYEE	CHEQUE	AMOUNT	DETAILS
06/05/2021	Thos. Fox	101793	£621.00	Ground Maintenance
06/05/2021	Warwick Print	101794	£376	Newsletter
06/05/2021	S. Hanagarth	101795	£85	website
06/05/2021	S. Hillier	101796	£65	Newsletter
06/05/2021	S. Hillier	101797	£506.	Community Centre
06/05/2021	I Johnsey & Co	101798	£440.00	Play area repairs
06/05/2021	Parish Clerk	101799	£15.47	Stationery
06/05/2021	SDC	101800	£544.99	Annual bin collection
06/05/2021	S.Hillier/Adcock	101801	£100	Comm. Centre sideboard

PAYMENTS MADE

23/04/2021	Londis	DC	£6.04	Comm. food
23/04/2021	Londis	DC	£18.60	Comm. food
26/04/2021	Waitrose	DC	£10.00	Comm. food
05/05/2021	JCL Plumbing	101792	£140	Pav. plumbing

11. PUBLIC OPEN SPACE- COMMUNICATIONS WITH SDC

11.3 Recent email from SDC was discussed regarding the transfer of open space by Perry Orchard, it was agreed to respond to SDC to secure their opinion on our suggested reply to Lagan and whether this may prejudice any enforcement / conditions they are actioning. Clerk to advise by next meeting.

12. PLANNING

12.1 20/03062/LDP – Decision: Permitted.

Cllr. Tempest advised other previously discussed planning applications are still pending.

13. COUNCILLOR REPORTS

12.1. Cllr Davis confirmed now preparing next step to Neighbourhood following first draft now completed.

12.2 Cllr Hillier suggested a date be selected for a village litter pick. Unanimously agreed to hold this on 29th May.

12.3 Cllr. Davis discussed procedure for routine checks to play area. Clerk to send suggest format and to review possibly byelaw.

12.4. Cllr. Davis noted the play area roundabout was not functioning properly. Councillors agreed to check the equipment, clerk to check back with manufacturer.

14. DATE OF NEXT MEETING

With the ability to return to normal Parish Council Meetings end June, the Council considered having first meeting June 22nd and thereafter to revert to third Monday in each month. Clerk to check with village hall diary re the 22nd.

Meeting Close 20.23

Signed..... Date.....