

Marston Sicca Parish Council

APPROVED MINUTES OF OCTOBER 19TH 2020 PARISH ZOOM MEETING

The zoom meeting was held on Monday October 19th 2020.

Copies of minutes and reports will be posted on the parish website.

Present: Cllr. Johnsey (Chairman) Cllr. Tempest Cllr. Davis. Cllr. Hillier
Cllr. Clarke Cllr. Hodges Cllr. Craig
Parish Clerk – DM Woodliffe

In attendance: D. Councillor Manuela Perteghella / C. Councillor M. Brain

Meeting opened at 7.30pm

1. TO RECEIVE APOLOGIES FOR ABSENCE

None

2. DECLARATIONS OF INTEREST

Cllr. Hodges declared pecuniary interest in Long Marston Airfield

Cllr. Johnsey declared non-pecuniary interest in Lagan Home Site.

3. PUBLIC OPEN SESSION FOR AGENDA

One member of the public present

4. COUNCILLOR REPORTS

4.1 Cllr Brain discussed the B4632 with the increased traffic this will force through surrounding villages. To ensure the project was managed speedily (having already reduced the expected work time by one week) Mike Brain would be liaising with the Cadent CEO.

4.2 Cllr Brain also mentioned the speed calming measures for Long Marston with final S106 monies now visible to Highways.

4.2 Cllr Perteghella discussed the wooded area within Meon Vale discussing the timing of the public consultation (commencing October 29th) and how the process would work. Various actions taken were shared with councillors.

5. APPROVE MINUTES OF SEPTEMBER 21ST PARISH COUNCIL MEETING

5.1 Minutes of the meeting were confirmed as being true and accurate and were approved.

6. CLERK COMMENTS – UPDATE ON OUTSTANDING ISSUES

6.1 Clerk discussed the transfer of Land to Barley Fields and the update from Loders suggesting an agreement would be forwarded shortly. Clerk to chase.

6.2 Councillors were informed the contract for the allotments had been received but based on investigation of other allotment sites, was querying the annual cost. Clerk to revert.

7. PAVILION (COMMUNITY CENTRE – MEON VALE)

7.1 Clerk gave the council an update on the Pavilion, its use as a community coffee shop/ community centre and hub for foodshare. The agreement with St Modwen had been signed and the pavilion had been decorated with various items procured following grants received from WCC. To ensure the operation was well organised and achieved its objectives the council were asked to consider the appointment of a manager (to work for the duration of the Marston Sicca PC tenancy on a self-employed basis). Thereafter the manager would look to continue the role via the new legal entity via PAYE. The position was discussed based on 4 hours per day @ £9.60 per hour. The manager candidate was noted as Ms. S Hillier who would be able to help implement the various tasks required to get the enterprise up and running quickly. The clerk made reference to the fact that Ms. Hillier was the wife of a parish councillor but felt her skillsets in helping to start the project with fervour was key to early success. **The council unanimously agreed via show of hands.**

8. MAINTENANCE SCHEDULE BARLEY FIELDS PLAY AREA

8.1 Councillors discussed the need to implement a maintenance programme for Barley Fields play area. Changes to the LAP were also discussed with a view of improving boundary fencing and play equipment (Cllr. Hillier and Cllr. Clarke to investigate options and report back to the Parish Council). Clerk to forward a suggest format for maintenance and checks.

9. MEON VALE – WOODED AREA

Following on from Cllr. Perteghella's review of the wooded area, Cllr. Tempest continued the discussion. The Parish Council discussed the need to preserve the wooded area and suggested a working group be formed linking various interested parties to achieve a coordinated strategy. **The suggestion was unanimously agreed via show of hands.** Cllr. Tempest agreed to consolidate the reports and discussions held so far.

10. MEON VALE – PAVILION AND ALLOTMENTS

10.1 Pavilion contract has been submitted by St Modwen for Marston Sicca to sign. This would be a short term (under three-month agreement) enabling the pavilion project to start whilst a specific legal entity is created for a long-term contract. Parish council unanimously agreed to support the Pavilion Project.

10.2 PC solicitor chased St Modwen for contract details and plans. Clerk to chase.

11. FINANCE

11.1 Clerk/RFO confirmed approved external audit had been received with cost @ £480 inc Vat

11.2 Bank Reconciliation was produced including payments for approval: Councillors approved payments.

PAYMENTS FOR APPROVAL

| DATE | PAYEE | CHEQUE NO | AMOUNT | DETAILS |
|------------|---------------|-----------|---------|-------------------------------------|
| 19/10/2020 | Warwick Print | 101736 | £405 | Newsletter |
| 19/10/2020 | Thos. Fox | 101737 | £346.50 | Grnd. Maintenance |
| 19/10/2020 | S. Hillier | 101738 | £65.00 | Editor costs |
| 19/10/2020 | Village Hall | 101739 | £39.00 | Hall Hire |
| 19/10/2020 | Parish Clerk | 101740 | £768.76 | PAYE |
| 19/10/2020 | Parish Clerk | 101741 | £105.70 | Microsoft subs/stationary/community |
| 23/10/2020 | WIX | DC | £111.75 | LM website |

PAYMENTS MADE

| | | | | |
|------------|------------|--------|---------|----------------|
| 14/10/2020 | HMRC | 101734 | £192.20 | Tax PAYE |
| 14/10/2020 | E.ON | 101735 | £183.51 | Electricity |
| 15/10/2020 | HP Ink Jet | DC | £12.99 | HP Instant Ink |

12. PLANNING

12.1 20/02315/FUL Cala Homes Phase 1b, LMA. Decision: Support the application

12.2 20/02468/FUL St Modwen, Meon Vale, Phase 4B east. Decision: No objection

12.3 20/02569/REM St Modwen, Meon Vale, Phase 4B. Decision: No objection

13. COUNCILLOR REPORTS

13.1. Cllr Hillier confirmed the remaining £10k S106 monies was now visible within Highways and would therefore be included in the costings for the build out.

13.2 Cllr Hillier and Cllr. Clarke confirmed they would be assessing the Barley Fields play area.

13.3.Cllr Davis noted he had now two volunteers for the neighbourhood plan and felt the three could undertake the various functions necessary to form NP.

13.4 Cllr Johnsey confirm 7 trees were available for open space orchard.

14. DATE OF NEXT MEETING

Next meeting will again be via zoom, November 16th 2020.

Signed..... Date.....

